



## STAFF REPORT

**DATE:** September 5, 2017  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Jonathan Locke, Executive Director of Finance  
**SUBJECT:** Killeen Arts Commission FY 2018 grant recommendations

### **BACKGROUND AND FINDINGS:**

The primary responsibility of the Arts Commission is to make recommendations to the City Council regarding the allocation of Hotel Occupancy Tax funds that are designated for grants to the arts.

The Killeen Arts Commission held a meeting on June 9, 2017. During this meeting, ten (10) applicants presented their grant applications to the Arts Commission regarding funding requests. At the July 14, 2017, meeting, the Arts Commission recommended funding allocations for all ten (10) applicants and administrative costs for the Commission, totaling \$187,167.

Upon Council's approval of the recommended grant allocations, contracts will be prepared by the Finance Department and reviewed by the City Attorney's Office for the City Manager's signature to be executed October 1, 2017. The recommended allocations are as follows:

\$ 16,233	Armed Forces Natural Hair and Health
4,975	Artesania y Cultura Hispana
5,000	Central Texas College Foundation
9,000	Crossroads to Texas Quilt Guild
8,000	Cultura Filipiniana Arts, Inc.
10,600	IMPAC Outreach
52,500	Killeen Sister Cities, Osan, Korea - \$45,000 contingent upon land owner approval
30,000	Killeen Volunteers, Inc.
3,859	Vive Les Arts Children's Theatre
45,000	Vive Les Arts Societe
<u>2,000</u>	Killeen Arts Commission
\$187,167	Total

### **THE ALTERNATIVES CONSIDERED:**

1. Awarding the \$187,167 budget allocation to grantees as recommended
2. Not awarding the funds to grantees

**Which alternative is recommended? Why?**

Alternative 1 is preferred, awarding the full allocation amount to grantees so that the Commission can continue to promote the arts within the city of Killeen.

**CONFORMITY TO CITY POLICY:**

The City Council may allocate up to 15% of the Hotel Occupancy Tax collections for the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms under section 351.101(a)(4) of the Texas Tax Code for Municipal Hotel Occupancy Tax.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

\$187,167 for FY 2018

**Is this a one-time or recurring expenditure?**

One-time

**Is this expenditure budgeted?**

The grant allocation is included in the FY 2018 budget subject to City Council approval in account 214-0000-531-55-43.

**If not, where will the money come from?**

NA

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Yes, pending City Council approval of the FY 2018 budget.

**RECOMMENDATION:**

City Staff recommends that City Council approve the Killeen Arts Commission's proposed grant awards.

**DEPARTMENTAL CLEARANCES:**

Legal

**ATTACHED SUPPORTING DOCUMENTS:**

N/A