



MICROSOFT ENTERPRISE LICENSE AGREEMENT (EA)

RS-25-150

September 16, 2025

Background

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- For the past 3 years, the City of Killeen has utilized and purchased Microsoft products through an Enterprise Agreement (EA) which will expire September 30, 2025
- Microsoft Enterprise Agreements allows for, or include:
 - ▣ Volume pricing
 - ▣ Flexible license management
 - ▣ Software updates
 - ▣ Access to the most current, updated versions, of products like Windows, Office 365, One Drive, SharePoint, Teams and Outlook

Enterprise License Agreement

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- ❑ The City's EA provides the foundation for its core software infrastructure, desktop security platform, collaboration tools, and productivity suite, all of which are based on Microsoft operating systems.
- ❑ Renewing the EA for a new three-year term ensures cost predictability, compliance with licensing requirements, and access to Microsoft's latest technology
- ❑ It also allows the Information Technology (IT) Department to maintain critical security patches and updates, which are essential for protecting against cybersecurity threats and meeting compliance standards

Background continued

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- SHI Government Solutions is a certified Microsoft partner and pricing is through the Texas Department of Information Resources contract DIR-CPO-5237
- The annual cost of the 3-year Microsoft Enterprise Agreement is \$628,233

Recommendation

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- Staff recommends the City Council authorize the City Manager, or designee, to execute a contract for the procurement of a 3-year Microsoft Enterprise Agreement from SHI Government Solutions using the DIR contract DIR-CPO-5237, in the amount of \$1,884,699 and that the City Manager, or designee be expressly authorized to execute any and all change orders or supplemental agreements within the amounts set by state and local law