



STAFF REPORT

DATE: September 18, 2018

TO: Ronald L. Olson, City Manager

FROM: Matthew Van Valkenburgh A.A.E., Executive Director of Aviation

SUBJECT: RESOLUTION TO ACCEPT ROUTINE AIRPORT MAINTENANCE PROGRAM (RAMP) GRANTS FROM TXDOT FOR KILLEEN FORT HOOD REGIONAL AIRPORT AND SKYLARK FIELD

BACKGROUND AND FINDINGS:

Texas Department of Transportation (TxDOT) Aviation Division works directly with airports in the state to assist in maintaining FAA safety standards and to insure vital aviation links to all parts of Texas are maintained for commerce and emergency air transport.

One form of assistance available to airports through TxDOT is the Routine Airport Maintenance Program (RAMP), which can provide up to \$50,000 each year for airport maintenance or minor capital funding on a 50/50 match basis for each airport.

TxDOT has offered the City of Killeen RAMP grants of \$50,000 for use at Killeen Fort Hood Regional Airport and \$15,000 for Skylark Field Airport. These grants will be used to match an equal amount of airport enterprise money to fund maintenance and supplies up to \$100,000 for Killeen Fort Hood Regional Airport and up to \$30,000 for Skylark Field. The Aviation Fund's FY 2019 line-item budget assumes receipt of a portion of these grants and authorizes expenditures in various repair, maintenance, and professional service accounts that qualify for the 50% grant augmentation. Examples of work eligible with this grant includes runway rubber removal, pavement crack seal, perimeter fence and gate maintenance, fuel farm repairs, surveillance camera system maintenance, general/corporate aviation building repair, terminal building repair and painting, landscaping, and erosion control. The grant can also be used for the purchase of goods such as airfield lighting parts (bulbs, globes, transformers, etc.), herbicide, pesticide, pavement marking paint, and reflective beads.

Acceptance of the grants does not incur any additional expenditure obligation on the part of the City. Rather, the grant is a means of receiving a 50% reimbursement on expenditure requirements already budgeted for maintenance requirements, supplies, and professional services for each respective airport.

THE ALTERNATIVES CONSIDERED:

The alternatives are: (1) accept the TxDOT RAMP Grants and receive funding assistance from TxDOT; or, (2) decline the grants.

Which alternative is recommended? Why?

Staff recommends acceptance of the RAMP grants. Declining the grants would not take advantage of the State’s funding assistance and would require the City to pay 100% of the cost of routine airport maintenance.

CONFORMITY TO CITY POLICY:

Yes

FINANCIAL IMPACT:

Revenue from these grants will be deposited in the applicable airport enterprise fund (account number 525-0000-386.05-01 TxDOT Projects and 527-0000-386.05-01 TxDOT Projects). Conditions of the grant require that the City first pay 100% of the eligible project work and submit copies of receipts for the 50% reimbursement. The reimbursement typically occurs on a quarterly basis.

What is the amount of the expenditure in the current fiscal year? For future years?

This grant does not incur any additional expenditure obligation on the part of the City. It provides a 50% reimbursement of eligible expenditures that would occur regardless of the grant.

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

City Council accept the TxDOT RAMP Grants, TxDOT Project M1909FHOO, in the amount of \$50,000, and TxDOT Project M1909KILE, in the amount of \$15,000, and authorize the City Manager or designee to execute the agreement and any and all amendments to the grants within the amounts set by state and local law.

DEPARTMENTAL CLEARANCES:

Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

TxDOT RAMP Grant KFHRA
TxDOT RAMP Grant Skylark Field