



## STAFF REPORT

**DATE:** March 6, 2018  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Brian Brank, Fire Chief  
**SUBJECT:** Interlocal Mutual Aid agreement

### **BACKGROUND AND FINDINGS:**

Mutual aid agreements supply fire department services with additional resources when a single incident or multiple incidents deplete all resources from any one entity. The agreements are the legal documents which set, in writing, the conditions under which all entities agree to operate.

### **THE ALTERNATIVES CONSIDERED:**

1. Not enter into the agreement and allow each entity to serve their own community individually
2. Enter into agreement and work with the local cities to deal with large scale events.

### **Which alternative is recommended? Why?**

2. Entering into this agreement creates cooperation between the neighboring cities and the Killeen Fire Department to help mitigate large scale events for each entity.

### **CONFORMITY TO CITY POLICY:**

This Interlocal Mutual Aid Agreement conforms to city policy and state laws. Council reapproves when a change of command occurs.

### **FINANCIAL IMPACT:**

#### **What is the amount of the expenditure in the current fiscal year? For future years?**

The only cost would be overtime in a large scale incident. Surrounding cities will assist should this occur; depending on the size of incident, overtime could be avoided.

#### **Is this a one-time or recurring expenditure?**

Incidents of this nature are unpredictable.

#### **Is this expenditure budgeted?**

Depending on the scale of event and the required contribution

**If not, where will the money come from?**

Emergency Declaration only in very unusually large scale events.

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

All but the most catastrophic events.

**RECOMMENDATION:**

Staff recommends that the City Council approve the Interlocal Mutual Aid Agreement, and authorize the City Manager, or his designee, to execute the agreement.

**DEPARTMENTAL CLEARANCES:**

Legal, Fire

**ATTACHED SUPPORTING DOCUMENTS:**

Interlocal Mutual Aid Agreement