

CITY COUNCIL MEMORANDUM

AGENDA ITEM

Purchase of Personal Protective Equipment

ORIGINATING DEPARTMENT

Fire Department

BACKGROUND INFORMATION

The Fire Department works towards replacing personal protective equipment every five years in order to stay in compliance with NFPA 1851 (National Fire Protection Association) and keep costs to a minimum. With the addition of thirty-seven (37) new civil service employees this fiscal year 2015-2016, the Fire Department is not only working towards replacing out of date or worn out personal protective equipment but outfitting new employees who will be on shift before the next fiscal year, therefore making the annual cost with Casco Industries, Inc. over \$50,000.

DISCUSSION/CONCLUSION

The Fire Department is requesting authority to purchase personal protective equipment from Casco Industries, Inc. in an amount exceeding the \$50,000 threshold for which Council approval is required. Casco Industries, Inc. is a member of the Texas Association of School Boards (TASB) Buyboard, therefore making this purchase exempted from state and local legal bidding requirements as found in The Texas Local Government Code 252.022. Casco Industries, Inc.'s Buyboard contract, #432-13, is effective through March 31, 2017.

FISCAL IMPACT

This request is for the purchase of 33 bunker coats, bunker pants, and bunker belts and 224 letters for marking the bunker coats. The total cost for this purchase is \$74,658.00. Funding for personal protective equipment is budgeted in account 010-7070-442.41-20, for the fiscal year 2015-2016.

RECOMMENDATION

The Fire Department staff recommends that the City Council authorize the purchase of personal protective equipment from Casco Industries, Inc. through the remainder of their Buyboard Cooperative Contract expiring March 31, 2017.