



CAPITAL PROJECTS POLICIES

RS-18-025

April 3, 2018

Background

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- ❑ Capital Projects Policies set forth the framework for planning, development, funding, and construction of capital projects in the City of Killeen.
- ❑ Policies help to maintain long-term commitment for City Council and guide City Staff in preparing the CIP Plan.
- ❑ Policies were reviewed by City Council in February.

Policy Highlights

- Section I - Table of Contents
- Section II – Introduction
 - ▣ Provides a general statement of policy and establishes annual review of policies.
- Section III – Capital Improvements Program
 - ▣ Establishes purpose and annual adoption of 5-year CIP Plan.
 - ▣ Defines process for development of plan including project prioritization, and specific information contained in the CIP Plan.
 - ▣ Establishes that City Council will establish their CIP priorities by resolution annually.
 - ▣ Establishes that City staff will pursue grant/reimbursement programs to the maximum extent practical.

Policy Highlights

- Section IV - General Project Requirements
 - ▣ All projects shall have a qualified project manager.
 - ▣ Establishes City Manager committee, Capital Projects Review Committee, for the purpose of preparing and reviewing CIP Plan.
 - ▣ Reaffirms that all projects are to be designed to local, state, and federal laws and regulations.
- Section V – Nondiscrimination in Capital Projects
 - ▣ Title VI of the Civil Rights Act of 1964 establishes nondiscrimination practices with external contractors/vendors particularly relating to projects with federal funding.
 - ▣ City Manager or designee is responsible for the implementation of a Title VI Plan.

Recommendation

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- City staff recommends that the City Council authorize the adoption of the City of Killeen Capital Projects Policies.