



HVAC MAINTENANCE & REPAIR

RS-20-040

April 28, 2020

Background

- ❑ The City maintains 400 heating ventilation and air conditioning (HVAC) units
- ❑ Building Services uses HVAC vendors to assist with maintenance and repair of units
- ❑ The Brandt Companies, LLC is frequently used for maintenance and repair of large complex units
- ❑ Some departments use The Brandt Companies, LLC for annual maintenance and inspection

Background continued

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- ❑ This item combines citywide maintenance and repair expenses with The Brandt Companies, LLC
- ❑ Pricing through the BuyBoard purchasing cooperative
- ❑ Purchases made through a purchasing cooperative satisfy state competitive bidding requirements and City policy
- ❑ Estimated expenses for FY20 are \$274,279

Alternatives

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- ❑ Do not approve the maintenance and repair of HVAC equipment by The Brandt Companies, LLC
- ❑ Approve the maintenance and repair of HVAC equipment by The Brandt Companies, LLC in an amount not to exceed \$274,279

Recommendation

City Council authorize the maintenance and repair of HVAC equipment by The Brandt Companies, LLC in an amount not to exceed \$274,279 in Fiscal Year 2020, and that the City Manager or designee be authorized to execute change orders as permitted by state and local law