



## STAFF REPORT

**DATE:** July 2, 2019

**TO:** Ronald L. Olson, City Manager

**FROM:** Danielle Singh, Executive Director of Public Works

**SUBJECT:** Interlocal Agreement with CTCOG for Household Hazardous Waste Event

### **BACKGROUND AND FINDINGS:**

The City of Killeen Recycling Operations Division hosts annual Household Hazardous Waste (HHW) events to provide residents a safe and legal means to dispose of a variety of caustic, corrosive, poisonous, and toxic materials commonly used in the home. These events help protect our surface and underground water sources, provide for the recycling or reuse of certain potentially hazardous materials, and protect solid waste workers and equipment. Funding from the Central Texas Council of Governments (CTCOG) for the July 20, 2019 event will allow the citizens from the seven county CTCOG region to participate.

The City of Killeen has a history of hosting HHW events going back more than a dozen years. Some events have been sponsored by CTCOG with funds received from the Texas Commission on Environmental Quality and some sponsored solely by the City of Killeen.

As the City and much of the CTCOG region share a common watershed, it is desired that all CTCOG region residents be able to participate in the July 20, 2019, HHW Collection event. The event will be held at the Killeen Special Events Center. Entering into this Interlocal Agreement and accepting a \$10,000 grant will facilitate this opportunity.

### **THE ALTERNATIVES CONSIDERED:**

The alternatives are: (1) Conduct an event open solely to residents of the City of Killeen; (2) Accept a grant from the CTCOG to help fund the event, and open it to all CTCOG region residents.

### **Which alternative is recommended? Why?**

Staff recommends alternative two (2); allowing the execution of the interlocal agreement with the CTCOG to provide additional funding for the event. This event would also afford residents of seven (7) counties the opportunity to dispose of hazardous products, keeping them out of the waste stream and protecting our common watershed.

### **CONFORMITY TO CITY POLICY:**

This request conforms to the Financial Governance Policies; VIII. Revenues, E. Grants. Per this policy the City will only utilize the grant to meet the objective of hosting Household Hazardous Waste (HHW) Event which provides citizens a safe and legal means to dispose of a variety of caustic, corrosive, poisonous, and toxic materials commonly used in the home.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

The estimated cost of this event is \$30,000. This agreement allows the reimbursement of \$10,000 for a budgeted event in this fiscal year.

**Is this a one-time or recurring expenditure?**

This is a one-time reimbursement.

**Is this expenditure budgeted?**

Yes

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Yes, funds are available in account 540-3470-439.50-40, Designated Expenses / Refuse Disposal Costs to host the HHW event. This agreement provides an additional \$10,000 reimbursement.

**RECOMMENDATION:**

Staff recommends that the City Council authorize the City Manager or his designee to execute an Interlocal Agreement between the City of Killeen and the Central Texas Council of Governments for a \$10,000 grant.

**DEPARTMENTAL CLEARANCES:**

Public Works  
Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Agreement