



STAFF REPORT

DATE: August 27, 2019
TO: Ronald L. Olson, City Manager
FROM: Kathy Davis, City Attorney
SUBJECT: Readopt Governing Standards and Expectations

BACKGROUND AND FINDINGS:

The City of Killeen Governing Standards and Expectations was first adopted via resolution 18-052R on June 27, 2018. It is a single-source reference containing the City Council's rules, protocols, procedures, policies and expectations for itself, committee members, staff and the public. It incorporates the majority of the City Council's current Rules of Protocol, and consists of seven divisions:

1. Meetings
2. City Council Policies and Operating Procedures
3. City Council Committees and Citizen Boards, Commissions and Committees
4. Council Directives and Executive Limitations
5. Communications
6. Ethics
7. Enforcement and Administration

Council is required to annually review and readopt the Governing Standards. The review process was introduced on June 18, 2019, and Council discussed amendments on July 2, July 16, and August 20, 2019. The attached draft includes all of Council's desired changes.

THE ALTERNATIVES CONSIDERED:

The Council's alternatives are: (1) to continue to discuss potential amendments to the City of Killeen Governing Standards and Expectations; or (2) readopt the City of Killeen Governing Standards and Expectations as amended.

Which alternative is recommended? Why?

It is recommended that the City Council readopt the City of Killeen Governing Standards and Expectations, as amended.

CONFORMITY TO CITY POLICY:

The City of Killeen Charter allows for the City Council to enact rules or procedure for all meetings of the City Council. Council's Governing Standards and Expectations requires annual review and re adoption.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

There is no expenditure required by the readoption of the Governing Standards and Expectations.

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

Staff recommends that the City Council readopt the City of Killeen Governing Standards and Expectations, as amended.

DEPARTMENTAL CLEARANCES:

City Manager

ATTACHED SUPPORTING DOCUMENTS:

Draft Governing Standards and Expectations