



STAFF REPORT

DATE: July 2, 2019
TO: Ronald L. Olson, City Manager
FROM: Brian Brank, Fire Chief
SUBJECT: Interlocal Agreement for the KISD Fire Academy.

BACKGROUND AND FINDINGS:

Since 2003, the Killeen Fire Department has offered KISD pupils the opportunity to attend the Killeen Fire Academy. This program allows students from KISD who pass the Fire and EMT-B courses at the end of their senior year to test for a structural fire certification from the Texas Commission on Fire Protection (TCFP) and an EMT-B certification from the Texas Department of State Health Services (TDSHS) and enables candidacy for a future job pool.

THE ALTERNATIVES CONSIDERED:

- 1) To not offer the program for students.
- 2) To offer the program as stated.

Which alternative is recommended? Why?

Staff recommends offering this program as this will provide students the opportunity to be exposed to the firefighting career path and the City may gain from the program's potential recruiting capability.

CONFORMITY TO CITY POLICY:

This program is in conformity with current City policies and state laws.

FINANCIAL IMPACT:

KISD will pay a minimum of \$61,100 per year for both classes to include Emergency Medical Technician class. At maximum enrollment KISD will remit \$96,350. KISD student fees cover all academy expenses.

What is the amount of the expenditure in the current fiscal year? For future years?

\$30,865 per annum is the cost associated to operate this program. This expenditure is the portion of the salary and benefits incurred by currently employed instructors.

Is this a one-time or recurring expenditure?

Recurring each year

Is this expenditure budgeted?

Yes

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes, in the personnel service accounts for the Fire Department (010-70xx-442-4005 thru 010-70xx-442-4089).

RECOMMENDATION:

Staff recommends that the City Council approve the Interlocal Agreement for the KISD Fire Academy and authorize the City Manager, or his designee, to execute the Agreement.

DEPARTMENTAL CLEARANCES:

Legal, Finance, Fire

ATTACHED SUPPORTING DOCUMENTS:

Interlocal Agreement