

City of Killeen
 Regular City Council Meeting
 Killeen City Hall
 June 26, 2018 at 5:00 p.m.

Presiding: Mayor Jose L. Segarra

Attending: Mayor Pro-Tem Jim Kilpatrick, Councilmembers Butch Menking, Juan Rivera, Gregory Johnson, Shirley Fleming, Debbie Nash-King, and Steve Harris (arrived at 5:02 p.m.)

Also attending were Assistant City Manager Dennis Baldwin, City Attorney Kathryn Davis, City Secretary Lucy Aldrich, and Sergeant-at-Arms Cole

Ms. Craig gave the invocation, and Councilmember Nash-King led everyone in the Pledge of Allegiance.

Approval of Agenda

Motion was made by Mayor Pro-Tem Kilpatrick to approve the agenda as written. Motion seconded by Councilmember Fleming. The motion carried unanimously.

Minutes

Motion was made by Councilmember Rivera to approve the minutes of the June 12, 2018 Regular City Council Meeting. Motion was seconded by Councilmember Nash-King. Motion carried unanimously.

Resolutions

RS-18-045 Consider a memorandum/resolution appointing Council Members to various Boards and Commissions.

Staff Comments: Kathy Davis

Due to the recent election of new councilmembers, seats held by councilmembers on various boards & commissions need to be appointed or re-appointed.

Audit Committee

Current Member	Status	New Member	Comments
Jose Segarra	Council Member	Jose Segarra	Elected Mayor
Jonathan Okray	Outgoing Council Member	Jim Kilpatrick	Elected Official Representative
Juan Rivera	Council Member	Juan Rivera	Elected Official Representative

Hill Country Transit

Current Member	Status	New Member	Comments
Jim Kilpatrick	Council Member	Butch Menking	Elected Official Representative
			(4 year terms, expires 2020)

Killeen Economic Development Corp (KEDC)

Current Member	Status	New Member	Comments
Debbie Nash-King	Council Member	Debbie Nash-King	Elected Official Representative
Juan Rivera	Council Member	Juan Rivera	Elected Official Representative
Jose Segarra	Council Member	Jose Segarra	Ex-Officio, Mayor's Designee

Killeen Sister Cities

Current Member	Status	New Member	Comments
Steve Harris	Council Member	Steve Harris	Elected Official Representative
Jonathan Okray	Outgoing Council Member	Debbie Nash-King	Elected Official Representative
Juan Rivera	Council Member	Juan Rivera	Elected Official Representative
Shirley Fleming	Council Member	Shirley Fleming	Ex-Officio, Mayor's Designee

Tax Increment Reinvestment Zone Number Two Board

Current Member	Status	New Member	Comments
Gregory Johnson	Council Member	Gregory Johnson	Council Representative
Jim Kilpatrick	Council Member	Debbie Nash-King	Council Representative
Jose Segarra	Council Member	Jose Segarra	Council Representative

Central Texas Council of Governments (CTCOG)

Current Member	Status	New Member	Comments
Gregory Johnson	Council Member	Gregory Johnson	Alternate
Jose Segarra	Council Member	Jose Segarra	Council Representative

Development District Board of Central Texas

Current Member	Status	New Member	Comments
Juan Rivera	Council Member	Juan Rivera	City Representative

Transportation Planning Committee (K-T MPO)

Current Member	Status	New Member	Comments
Jose Segarra	Council Member	Jose Segarra	Council Representative
Gregory Johnson	Council Member	Gregory Johnson	Council Representative
Juan Rivera	Council Member	Butch Menking	Council Representative

APPOINTMENT SUB-COMMITTEES:

Board of Adjustment - Construction

Current Member	Status	New Member	Comments
Debbie Nash-King	Council Member	Debbie Nash-King	Sub-Committee Member
Jonathan Okray	Outgoing Council Member	Shirley Fleming	Sub-Committee Member

Board of Adjustment - Fire Prevention Code

Current Member	Status	New Member	Comments
Jim Kilpatrick	Council Member	Jim Kilpatrick	Sub-Committee Member
Jonathan Okray	Outgoing Council Member	Debbie Nash-King	Sub-Committee Member

Board of Adjustment - Airport Hazard Zoning

Current Member	Status	New Member	Comments
Shirley Fleming	Council Member	Shirley Fleming	Sub-Committee Member
Jonathan Okray	Outgoing Council Member	Steve Harris	Sub-Committee Member

Board of Adjustment - Zoning

Current Member	Status	New Member	Comments
Jim Kilpatrick	Council Member	Jim Kilpatrick	Sub-Committee Member
Jonathan Okray	Outgoing Council Member	Debbie Nash-King	Sub-Committee Member

Killeen Volunteers Inc.

Current Member	Status	New Member	Comments
Jim Kilpatrick	Council Member	Jim Kilpatrick	Sub-Committee Member
Debbie Nash-King	Council Member	Debbie Nash-King	Sub-Committee Member

Senior Citizen Advisory Board

Current Member	Status	New Member	Comments
Jonathan Okray	Outgoing Council Member	Steve Harris	Sub-Committee Member
Shirley Fleming	Council Member	Shirley Fleming	Sub-Committee Member

Bell County Health District

Current Member	Status	New Member	Comments
Jim Kilpatrick	Council Member	Jim Kilpatrick	Sub-Committee Member
Steve Harris	Council Member	Steve Harris	Sub-Committee Member

Terms for those councilmembers who are filling an unexpired seat begin immediately and run through September 30, 2019. Terms for all other councilmembers begin October 1, 2018 and run through September 30, 2019.

Motion was made by Councilmember Johnson to approve RS-18-045. Motion was seconded by Councilmember Menking. Motion carried unanimously.

RS-18-046 Consider a memorandum/resolution to purchase police uniforms and armor in excess of \$50,000 from Miller Uniforms and Emblems, Inc.
Staff Comments: Assistant Chief Young
 The Killeen Police Department provides uniforms for all uniformed personnel in addition to soft body armor for sworn personnel. Bids were received from three vendors. Miller Uniforms and Emblems, Inc. was the only vendor to submit a complete bid with all requested items included. Although each vendor provided a few different items at the lowest quoted price, Miller Uniforms and Emblems, Inc. was the most complete and was the lowest of the three for soft body armor by \$150 per unit. Based on the information in the quotes and the established and responsive customer service provided by Miller Uniform, staff believes they represent the best value option to be the department’s primary uniform and body armor supplier. City staff recommends that the City Manager or his designee be authorized to execute the purchase of uniforms from Miller Uniforms and Emblems, Inc. through the remainder of its BuyBoard Cooperative Contract expiring March 31, 2020.

Motion was made by Councilmember Menking to approve RS-18-046. Motion was seconded by Councilmember Rivera. Motion carried unanimously.

RS-18-047 Consider a memorandum/resolution authorizing the acceptance of the Rifle-resistant Body Armor Grant through state funding for the Police Department and authorize the purchase of rifle-resistant body armor.
Staff Comments: Assistant Chief Young
 The Police Department is requesting authority to accept \$127,350 in grant funding and purchase 225 units of rifle-resistant body-armor from GT Distributors, Inc. through a state purchasing cooperative. City Council originally approved the acceptance of this grant on December 12, 2017 (CCM/R 17-132R). Specific language had to be added to

the resolution in order to be in compliance with the Office of the Governor, Criminal Justice Division. The body armor package is exclusively available from GT Distributors, Inc., through the Texas Association of School Boards (TASB) BuyBoard, making this purchase in compliance with state competitive purchasing requirements as found in the Texas Local Government Code. City staff recommends that the City Manager be designated as the authorized official and be given the power to apply for, accept, reject, alter or terminate the grant on behalf of the city. City staff further recommends the City Manager be designated to execute the purchase of body armor from GT Distributors, Inc. through the TASB State BuyBoard and that the City Manager be expressly authorized to execute any and all change orders within the amounts set by state and local law.

Motion was made by Councilmember Nash-King to approve RS-18-047. Motion was seconded by Councilmember Fleming. Motion carried unanimously.

RS-18-048 Consider a memorandum/resolution authorizing the award of a Professional Services Agreement with Pipeline Analysis, LLC, for the Phase 5 Sewer Line Sanitary Sewer Evaluation Survey

Staff Comments: David Olson

Pipeline Analysis has completed the Manhole Inspection Phases 1-3 of the City's SSO Initiative Action Plan. Defects were found in 2,727 manholes and cleanouts. The manhole rehabilitation work for Phases 1-3 is now complete. The surveyed data from manhole inspections has been interfaced with the City's GIS maps. Pipeline Analysis has also completed Phases 1-4 of the Sewer Line Sanitary Sewer Evaluation Survey (SSES) which included the evaluation of 1,975,428 feet of sewer line. The TCEQ SSO Initiative Action Plan requires the implementation of the Phase 5 Sewer Line SSES in the second quarter of 2018. Staff recommends that the City Council authorize the City Manager to enter into a Professional Services Agreement with Pipeline Analysis, LLC for the Phase 5 Sewer Line Sanitary Sewer Evaluation Survey in the amount of \$409,313.00, and that the City Manager is expressly authorized to execute any and all changes within the amounts set by state and local law.

Motion was made by Councilmember Fleming to approve RS-18-048. Motion was seconded by Councilmember Johnson. Motion carried unanimously.

RS-18-049 Consider a memorandum/resolution adopting City of Killeen Governing Standards and Expectations.

Staff Comments: Kathy Davis

The City of Killeen Governing Standards and Expectations is a single-source reference containing the City Council's rules, protocols, procedures, policies and expectations for itself, committee members, staff and the public. It incorporates much of the City Council's current Rules of Protocol, and consists of seven divisions:

1. Meetings
2. City Council Policies and Operating Procedures
3. City Council Committees and Citizen Boards, Commissions and Committees
4. Council Directives and Executive Limitations
5. Communications
6. Ethics

7. Enforcement and Administration

An Ad Hoc Committee consisting of Mr. Rivera, Mr. Harris, and Mr. Johnson reviewed the draft document on December 19, 2017 and January 22, 2018. The full council reviewed the draft, along with committee comments, on May 22, June 5 and June 12, 2018. Staff recommends that the City Council adopt the City of Killeen Governing Standards and Expectations.

Motion was made by Mayor Pro-Tem Kilpatrick to approve RS-18-049. Motion was seconded by Councilmember Rivera. Motion carried 6 to 1 with Council Member Harris in opposition.

RS-18-050 Consider a memorandum/resolution to recommend to the Employee Benefits Trust the selection of employee medical and dental insurance benefits effective October 1, 2018.

Staff Comments: Eva Bark

The City of Killeen provides medical and dental insurance for each employee so that each has access to medical and dental care. All benefits are reviewed annually to ensure that both the City and employees are receiving the best product for the best price. This year we chose to issue a Request for Proposal (RFP) for both fully and self-insured healthcare options, in order to obtain the most competitive rates possible inside a rapidly changing environment. City staff recommends that City Council recommend to the Employee Benefits Trust the selection of the fully-funded healthcare coverage with United Health Care and dental care coverage with Lincoln effective October 1, 2018.

Motion was made by Councilmember Rivera to approve RS-18-050. Motion was seconded by Councilmember Harris. Motion carried unanimously.

Adjournment

With no further business, upon motion being made by Councilmember Fleming, seconded by Councilmember Nash-King, and unanimously approved, the meeting was adjourned at 5:34 p.m.

Jose L. Segarra, Mayor

Lucy C. Aldrich, City Secretary