



USE OF REQUEST FOR PROPOSAL (RFP) FOR SELECTION OF A FOOD SERVICE VENDOR AT KILLEEN FORT HOOD REGIONAL AIRPORT

RS-17-115

October 17, 2017

Food-Beverage RFP

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- Project is to select a vendor to provide a food and beverage concession at KFHRA

- RFP is the right tool
 - ▣ It is a qualitative, evaluative process
 - ▣ Provides a mechanism to compare various proposals
 - ▣ Evaluate a vendor's potential
 - ▣ Provides best value for City and Airport

Food-Beverage RFP

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- Alternatives Considered
 - ▣ 1. Use RFP process
 - ▣ 2. Use bid process
 - ▣ 3. Use RFQ process

- Staff recommends alternative No. 1
 - ▣ Saves time and development costs; and, permits selection of the most suitable and cost-effective vendor
 - ▣ No initial financial impacts against Airport
 - ▣ Provides best value alternative for the City / Airport

RECOMMENDATION

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- City Council authorize staff to utilize the RFP evaluation process to identify and select the best vendor and value for a food and beverage concession at the Killeen-Fort Hood Regional Airport