



City of Killeen
Department of Aviation

June 2, 2025

Sarah Conner
FAA-SW Region
Texas Airports District Office, ASW 650
10101 Hillwood Parkway
Fort Worth, TX 76177

Re: Killeen Regional Airport-GRK
Grant Application AIP No. 3-48-0361-0XX-2025
Terminal Rehabilitation Design
FY2025 BIL AIG Funds

Dear Ms. Conner,

Attached is the City of Killeen's FAA Grant Application for the Terminal Rehabilitation Design at Killeen Regional Airport.

The City respectfully requests to utilize BIL AIG funds from FY25 in the total amount of \$950,000.

All required supporting documentation is included with this application.

If you have any questions or need additional information, please feel free to contact me at (254) 501-8700.

Thank you,.

A handwritten signature in blue ink that reads "Mike Wilson".

Mike Wilson
Executive Director of Aviation

Enclosures

AIP Grant Application Checklist

AIRPORT NAME: Killeen Regional Airport DATE: 6/3/2025

SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #:
J6MNLASJ9GC8

SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE: 03/20/2026

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the "Yes" and "No" boxes while others require providing additional information as part of the airport's request for AIP funds.**

Ref.		Yes	No	N/A	Comments Attached
ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:					
1.	Standard Form 424 <i>(signed)</i>	Y			
2.	Project Cost Breakdown <i>(attached)</i>	Y			
3.	Project Sketch <i>(at the request of the ADO)</i>	Y			
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>	Y			
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>	Y			
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>	Y			
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>	Y			
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>				N/A

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Killeen

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

74-6001504

*** c. UEI:**

J6MNLASJ9GC8

d. Address:

*** Street1:**

8101 Clear Creek Rd

Street2:

Box C

*** City:**

Killeen

County/Parish:

Bell

*** State:**

TX: Texas

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

76549-2673

e. Organizational Unit:

Department Name:

Killeen Regional Airport

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

Mike

Middle Name:

*** Last Name:**

Wilson

Suffix:

Title:

Executive Director of Aviation

Organizational Affiliation:

*** Telephone Number:**

254.501.8700

Fax Number:

254.501.8744

*** Email:**

mwilson@killeentexas.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Federal Aviation Administration, Southwest Region

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

* 12. Funding Opportunity Number:

AIP 3-48-0361-0XX-2025

* Title:

Airport Improvement Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Terminal Rehabilitation Design-BIL AIG Funds FY25-\$950,000.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant TX-031

* b. Program/Project TX-031

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 09/01/2025

* b. End Date: 04/30/2026

18. Estimated Funding (\$):

* a. Federal	950,000.00
* b. Applicant	50,000.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	1,000,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.

* First Name: Mike

Middle Name:

* Last Name: Wilson

Suffix:

* Title: Executive Director of Aviation

* Telephone Number: 254.501.8700

Fax Number: 254.501.8744

* Email: mwilson@killeentexas.gov

* Signature of Authorized Representative:

* Date Signed:

6-3-25

PROJECT COST BREAKDOWN

FEDERAL SHARE 95% / SPONSOR SHARE 5%

PROJECT NAME	BIL AIG FUNDS	SPONSOR	TOTAL
Terminal Rehabilitation Design	\$945,250	\$49,750	\$995,000
Independent Fee Estimate	\$4,275	\$225	\$4,500
Administration Expense	\$475	\$25	\$500
Total	\$950,000	\$50,000	\$1,000,000
FY2025 AIG Funds - \$950,000			

- Elevator and Escalator Refurbishment
- Fire Control Panel and Alarm System Replacement
- Public Address (PA) System Replacement
- Curbside Walkway Rehabilitation
- Public Restrooms Renovations
- Building Waterproofing Envelope Rehabilitation (Roof, Window Seals, and Building Seals)
- PCAIR Replacement, Gates 1 & 6

- PCAIR Replacement, Gates 1 & 6

REPLACE PCAIR

PUBLIC USE RESTROOMS

PUBLIC USE ELEVATOR

PUBLIC USE ESCALATORS

PUBLIC USE RESTROOMS

PUBLIC USE ELEVATOR

REPLACE PCAIR

FIRST LEVEL

PUBLIC ADDRESS (PA) SYSTEM CONTROL (DEVICES INCLUDING SPEAKERS AND AMPS THROUGHOUT TERMINAL BUILDING)

PUBLIC USE RESTROOMS

FIRE CONTROL PANEL (DEVICES THROUGHOUT PUBLIC TERMINAL)

PUBLIC USE ELEVATOR

PUBLIC USE ESCALATORS

PUBLIC USE RESTROOMS

PUBLIC USE ELEVATOR

PUBLIC USE CURBSIDE WALKWAY

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AUTHORITY OF JACOB C. GREEN, P.E. 142328 ON
JULY 12, 2023. IT IS NOT TO BE USED FOR
CONSTRUCTION, BIDDING, OR PERMITTING
PURPOSES.

[illegible]

KILLEEN
REGIONAL AIRPORT
KILLEEN, TX

TERMINAL IMPROVEMENTS CONCEPTUAL LAYOUT

TERMINAL:
IMPROVEMENTS
CONCEPTUAL LAYOUT

JOB NO.:
DATE: MAY 2025
DESIGNED BY: DWM
DRAWN BY: JCG

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DRAWING NUMBER
EXG

SHEET NUMBER **1**

Killeen Regional Airport

Project Narrative – Terminal Rehabilitation Design

The terminal, built in the early 2000s, is now over 20 years old, with many systems and components in need of rehabilitation. Planned improvements include refurbishing public elevators and escalators, replacing the fire control panel and alarm system, upgrading the public address system, and rehabilitating the curbside walkway. The project also includes renovating the original public restrooms and replacing the Preconditioned Air (PCAir) units on boarding bridges 1 and 6, which have reached the end of their useful life.

The proposed improvements will modernize essential terminal systems, extending their service life and enhancing airport operations. Upgrading elevators and escalators ensures continued ADA compliance, while replacing the aging PA and fire control systems improves safety. Additionally, the Pre-Conditioned Air (PCAir) units on boarding bridges 1 and 6, which have reached the end of their useful life, will be replaced to maintain comfort and efficiency.



Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A

The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

Item 1.

Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?

☒ Yes ☐ No

Item 2.

Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?

☒ Yes ☐ No ☐ N/A

Item 3.

Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.

☐ Yes ☒ No ☐ N/A

Item 4.

Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).

☐ Yes ☒ No ☐ N/A

Item 5.

Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.

☒ Yes ☐ No ☐ N/A

☒ The project is included in an *approved* PFC application.

If included in an approved PFC application,

does the application *only* address AIP matching share? ☒ Yes ☐ No

☐ The project is included in another Federal Assistance program. Its CFDA number is below.

Item 6.

Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?

☐ Yes ☒ No ☐ N/A

If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:

☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.

☐ Negotiated Rate equal to _____ % as approved by _____ (the Cognizant Agency)
on _____ (Date) (2 CFR part 200, appendix VII).

Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

This is a joint use Airfield. Property 1800 feet east of the runway, two (2) miles west of the runway, and five (5) miles beyond the end of the runway are part of the Fort Cavazos military reservation. The City of Killeen has annexed the terminal site and lands within 500 feet of Clear Creek Drive to preclude non compatible land use near the Airport

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

None

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

None

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Yes

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

N/A

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

None

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

The City of Killeen has a fifty (50)-year property lease with the Department of the Army for the Airport site.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A". [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL

1. Federal Domestic Assistance Catalog Number: 21.106
2. Functional or Other Breakout: AIP

SECTION B – CALCULATION OF FEDERAL GRANT

Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 500
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			995,000
5. Other Architectural engineering fees (IFE)			4,500
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 1,000,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			1,000,000
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 1,000,000
19. Federal Share requested of Line 18			950,000
20. Grantee share			50,000
21. Other shares			
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 1,000,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	50,000
h. TOTAL - Grantee share	\$ 50,000
25. Other Shares	Amount
a. State	
b. Other	
c. TOTAL - Other Shares	
26. TOTAL NON-FEDERAL FINANCING	\$ 50,000

SECTION E – REMARKS (Attach sheets if additional space is required)
Grantee share to be financed with PFC funds.

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: Terminal Rehabilitation Design
AIRPORT: Killeen Regional Airport
1. Objective: The terminal, built in the early 2000s, is now over 20 years old, with many systems and components in need of rehabilitation. Planned improvements include refurbishing public elevators and escalators, replacing the fire control panel and alarm system, upgrading the public address system, and rehabilitating the curbside walkway. The project also includes renovating the original public restrooms and replacing the PreConditioned Air (PCAir) units on boarding bridges 1 and 6, which have reached the end of their useful life.
2. Benefits Anticipated: The proposed improvements will modernize essential terminal systems, extending their service life and enhancing airport operations. Upgrading elevators and escalators ensures continued ADA compliance, while replacing the aging PA and fire control systems improves safety. Additionally, the Pre-Conditioned Air (PCAir) units on boarding bridges 1 and 6, which have reached the end of their useful life, will be replaced to maintain comfort and efficiency.
3. Approach: (See approved Scope of Work in Final Application) The project will be designed per FAA airport design, international building codes, local building codes, and safety requirements. This being a joint-use airfield, coordination with the Army will be conducted both in design and construction of this project. Project delivery would be design, bid, build. The design may include several packages for a multiphase construction.
4. Geographic Location: Airport-wide, Terminal building at Killeen Regional Airport (Killeen, Texas)
5. If Applicable, Provide Additional Information:
6. Sponsor's Representative: (include address & telephone number) Mike Wilson, Executive Director of Aviation, Killeen Regional Airport 8101 Clear Creek Road, Killeen, Texas 76549 254.501.8700