



APPOINTMENT OF CITY SECRETARY

RS-22-118

August 16, 2022

Background

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- City Secretary vacancy
 - ▣ Effective July 15, 2022

- Recruitment of City Secretary position
 - ▣ Began July 5, 2022, and the vacancy was posted until filled

Candidate Information

- The interview panel recommended that the City Manager appoint Hector Gomez as the City Secretary
- Bachelor of Arts Degree in Sociology from American Public University, Charles Town, West Virginia
- Associates of Arts Degree in Liberal Arts – Social and Behavioral Sciences from MiraCosta College, Oceanside, California
- Mr. Gomez has 7 years of experience

Candidate Information

- ❑ Experience in municipal government, with the majority of experience directly related to the functions of a City Secretary
- ❑ Familiar with records management, document imaging, data base management, public records request, agenda management and municipal code software
- ❑ Currently, serving as the Deputy City Clerk for the City of Carlsbad, CA

Alternatives

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- ❑ City Council may decline to confirm the City Manager's appointment of Hector Gomez as the City of Killeen's City Secretary
- ❑ City Council may confirm the City Manager's appointment of Hector Gomez as the City of Killeen's City Secretary

Staff Recommendation

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Staff recommends that the City Council confirm the City Manager's appointment of Hector Gomez the City of Killeen's City Secretary