

Regular	<u>07-05-22</u>
Item #	<u>RS-22-095</u>
CCM/R	<u>22-090R</u>

CITY COUNCIL MEMORANDUM FOR RESOLUTION

DATE: July 5, 2022

TO: Kent Cagle, City Manager

FROM: Mike Wilson, Executive Director of Aviation

SUBJECT: RESOLUTION TO AUTHORIZE TxDOT-AVIATION AS THE AGENT FOR AIRFIELD IMPROVEMENTS AT SKYLARK FIELD

BACKGROUND AND FINDINGS:

The Texas Department of Transportation (TxDOT) Aviation Division is responsible for the administration of Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grants for General Aviation airports in Texas.

In July 2021, TxDOT published the Aviation Capital Improvement Program list for general aviation airports in Texas. This includes Skylark Field Airport for FY22 and FY23. The approved project for Skylark Field includes the rehabilitation of the parallel taxiway, connector taxiways, taxi lanes and apron. The FY22 phase of the project will include engineering and design services in the amount of \$200,000. The construction phase of the project will be started in FY23 and is estimated at this time to be approximately \$2,980,000.

The Aviation Department was informed by TxDOT, that the City will receive a grant offer in FY22 for the design phase and a grant offer in FY23 for the construction phase. TxDOT Aviation is the acting agent for the project and is responsible for applying for (from the FAA), receiving and disbursing all funds for the grant. The City will be responsible for a 10% match of the project costs which will be \$20,000 for the design phase in FY22, and it is estimated at this time that \$298,000 will be needed for the construction phase match. This project is included in the City's FY23 CIP.

As a condition of the funding, the City of Killeen is required to name the Texas Department of Transportation Aviation Division as its agent for the purpose of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements.

THE ALTERNATIVES CONSIDERED:

The alternatives for the project are: (1) reject TxDOT as agent; or (2) designate TxDOT as agent for the City of Killeen for the purpose of applying for and administering programmed funds for airfield improvements at Skylark Field.

Which alternative is recommended? Why?

Staff recommends Alternative 2. Selecting alternate 1 would result in the loss of the grant and there are no other reasonable alternative funding sources; TxDOT Aviation Division funds 90% of the project and handles all administration of the grant. City is responsible for 10% of total project cost.

CONFORMITY TO CITY POLICY:

Yes

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

FY22 - \$20,000
FY23 - \$298,000

Is this a one-time or recurring expenditure?

One-time

Is this expenditure budgeted?

Yes, \$20,000 is available in the Skylark Field Fund in account 527-0505-521.69-01 and \$298,000 will be included in the FY 2023 Proposed Budget and Capital Improvement Plan.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

City Council approve a resolution for TxDOT-Aviation to act as the authorized agent and administrator for the airfield improvements of the runway and apron at Skylark Field for the purpose of applying for, receiving and disbursing all federal and state funds for this project and for the administration of contracts necessary for the initiation of the work; to provide the required 10% matching funding; and authorize the City Manager to execute any and all required documents including any and all amendments within the amounts set by state and local law.

DEPARTMENTAL CLEARANCES:

Finance


Legal

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

That the above stated recommendation is hereby approved and authorized.

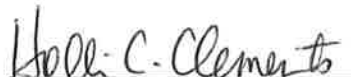
PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this the 12th day of July, 2022, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001 *et seq.*

APPROVED


Debbie Nash-King
MAYOR



APPROVED AS TO FORM:


Holli C. Clements
INTERIM CITY ATTORNEY

ATTEST:


Lucy C. Aldrich
CITY SECRETARY