



# POLICE HEADQUARTERS ROOF REPAIR/REPLACEMENT

RS-25-126

August 5, 2025

# Background

- This request is to seek approval to repair two major sections of the roof located at the Police Headquarters located at 3304 Community Blvd.
- The third-floor roof and the west roof over the evidence room, are in complete disrepair.
- Building Services has performed temporary patching for several years; these measures are no longer effective.
- The roof's current condition now jeopardizes the integrity of the facility and the preservation of vital police records and evidence.

# Repair History & Assessment

- Since January 2024, eighteen (18) documented roof repair requests have been made to Building Services.
- In June 2024, an attempt was made to file an insurance claim, but it was denied by TML.
- On May 13, 2025, a formal assessment was completed, and it was determined the roof system over the Evidence Room must be replaced.
- The Police Department has expended funds in the amount of approximately \$9,000.00 patching the roof.

# Urgency of Repair

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- Initial plans were to delay the repair until FY 2027 to happen concurrently with the evidence room expansion.
- Recent severe rainstorms has worsened roof condition.
- Immediate concern/risks:
  - ▣ Water intrusion into the evidence room and third floor.
  - ▣ Risk of:
    - Contaminated/destroyed evidence;
    - Compromised investigations;
    - Legal and reputational liability; and
    - Air quality issues.

# Damage to Roof

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# Damage to Roof

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# Roof Repair/Replacement Cost

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## □ Quick Roofing (TIPS Contract #25010401)

Estimate Number	Site	Amount
#893320	3 <sup>rd</sup> Floor (Repair)	\$130,801.27
#893321	Evidence Room (Replacement)	\$134,453.92
<b>TOTAL</b>		<b>\$265,255.19</b>

# Recommendation

- Staff recommends City Council authorize the City Manager, or their designee, to execute an agreement with Quick Roofing for roof repairs at the Police Headquarters in the amount of \$265,255.19 and authorize the City Manager or designee to execute any and all change orders as permitted by state and local law.