



SUBSTANTIAL AMENDMENT TO ANNUAL ACTION
PLANS PY2017, 2021, 2022 & 2023 AND
REVISION TO CON PLAN 2020-24-PUBLIC
HEARING #2

PH-25-037

July 15, 2025

Background

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- ❑ A substantial amendment occurs when there is a change in the purpose, scope, location, or beneficiaries of an activity/project.
- ❑ HOME grant funds remain from previously eligible projects that were completed or cancelled without utilizing the entire amount allocated or when CHDO funds are converted into entitlement funds.
 - ▣ Reprogramming is necessary to maintain compliance with HUD and HOME expenditure regulations.

Background

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- The Community Development Advisory Committee (CDAC) met April 4, 2025, to discuss a substantial amendment, reprogramming of excess HOME funds, and the timely expenditure of HOME.
- Reprogramming HOME funds will allow for use in the HOME Housing Programs, specifically, the Tenant Based Rental Assistance Program which will achieve timely performance with regulatory expenditure requirements of HOME funds.

Consolidated Plan Amendment FY 2020-2024

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- ❑ HUD Certified Housing Counseling (HCHC) is not required under the Tenant Based Rental Assistance (TBRA) Program unless the jurisdiction elects to include it as part of their program.
- ❑ Killeen has only (1) agency certified to provide HCHC.
- ❑ The number of persons expected to experience an undue burden with the requirement of attending HCHC prior to receiving rental assistance will increase the wait period and likelihood that the household will experience housing instability and/or eviction.
- ❑ Removing this requirement under the goals and objectives of the TBRA Program from the FY 2020-24 Consolidated Plan is recommended as this will allow the City to assist households expeditiously and address the immediate need for assistance.

Annual Action Plan Amendments

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- To maintain compliance with HUD HOME regulations for expenditure, and enable the city to assist eligible persons and households with rental assistance, the reprogramming of completed, cancelled and re-prioritized HOME funded projects are as follows:

■ Entitlement funds remaining FY 2017	\$ 1,573.80
■ CHDO conversion to entitlement FY 2021	\$ 73,683.30
■ CHDO conversion to entitlement FY 2022	\$ 88,376.25
■ Ft. Hood Habitat for Humanity FY 2023	<u>\$ 456,007.68</u>
Total amount HOME funds to reprogram	\$ 619,641.03

Citizen Comment Period

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- Citizen comment allows for additional input from the community on the draft Substantial Amendment.
- Citizen comment period is open from June 9th-July 15th, 2025.
 - ▣ Comments may be submitted via public hearings and in writing (including e-mail).

Availability of Substantial Amendment Draft

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- A copy of the Substantial Amendment Draft was available for in-person viewing at the following city facilities:
 - ▣ Killeen City Hall (City Secretary), 101 N. College St.
 - ▣ Killeen Community Development Department, 802 N. 2nd St., Building E
 - ▣ Killeen Public Libraries, 205 E. Church St., 3000 S. WS Young Dr.
 - ▣ Lion's Club Park Senior Center, 1700-B E. Stan Schlueter Loop
- The draft was also available online:
www.killeentexas.gov/289/Community-Development

Next Steps

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- If approved, submit the Substantial Amendment to HUD no later than August 15, 2025.

Staff Recommendation

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- Staff recommends that Killeen City Council approve an ordinance for the Substantial Amendment to reprogram HOME funds to HOME Housing Programs, particularly the Tenant-Based Rental Assistance Program (TBRA), for Programs Years 2017, 2021, 2022, 2023 and to the 2020-2024 Consolidated Plan removing the requirement for HUD Certified Housing Counseling as a provision for eligible households to receive assistance under the TBRA program.