

CITY COUNCIL MEMORANDUM

AGENDA ITEM

REQUEST APPROVAL OF A PROPOSAL FOR PURCHASE AND INSTALLATION OF WILDLIFE HAZARD REDUCTION EQUIPMENT AT THE KILLEEN-FORT HOOD REGIONAL AIRPORT (KFHRA)/ROBERT GRAY ARMY AIRFIELD (RGAAF)

ORIGINATING DEPARTMENT Aviation

BACKGROUND INFORMATION

On September 22, 2015, the City Council accepted an Airport Improvement Program (AIP) grant from the Federal Aviation Administration (FAA) for three separate projects. One of the projects was for the purchase and installation of wildlife hazard reduction equipment on Robert Gray Army Airfield (RGAAF). On February 9, 2016, City Council approved the submission of a Passenger Facility Charge (PFC) Application that included a Wildlife Hazard Reduction Project. FAA approved that application on April 13, 2016. On June 14, 2016, City Council authorized staff to utilize the Request for Proposal (RFP) procurement method to identify and select the best value system from a qualified vendor for the Wildlife Hazard Reduction Equipment.

DISCUSSION/CONCLUSION

RFP No. 16-18 was advertised in the Killeen Daily Herald, the Texas Electronic State Business Daily, Ionwave, Demandstar, and City's website. At the closing time and date of the RFP, one proposal was received from Reed-Joseph International of Greenville, MS. A selection committee comprised of the Airport Operations Manager (KFHRA), Airport Operations Supervisor (KFHRA), a member of the Airport Maintenance Division (KFHRA), the RGAAF Airfield Manager, and the RGAAF Safety Officer reviewed the proposal and interviewed the proposing firm. The committee rated the proposer upon a pre-established set of criteria contained in the RFP and determined that Reed-Joseph International's proposal met or exceeded the RFP requirements and provided a good value to the City.

Staff has negotiated a contract with Reed-Joseph International for the purchase and installation of the Wildlife Hazard Reduction Equipment at KFHRA/RGAAF, for the amount of \$147,135.00. This contract not only includes the essential equipment as specified in the RFP, but also includes a three-year full warranty, Add Alternate number 1 (two portable Wildlife Deterrent Units), and Add Alternate number 2 (a five-year Preventative Maintenance Plan).

FISCAL IMPACT

The project is 90% funded by an FAA grant in the Wildlife Hazard Reduction project account number 525-0515-521.98-26 and 10% funded through the Passenger Facility Charge (PFC) Projects account number 529-0510-521.65-41.

RECOMMENDATION

Staff recommends the City Council award a contract to Reed-Joseph International in the amount of \$147,135.00 for the Wildlife Hazard Reduction Equipment and authorize the City Manager to execute all necessary contract documents and any and all change orders within the amounts set by state and local laws.