

**CONTRACT AMENDMENT**  
**No. 1**  
**Development Review Services**

This Amendment shall be made a part of the City of Killeen Letter of Agreement with Pape-Dawson Engineers to provide development review services. This Contract was entered into on January 27, 2023. The change in the fee structure is as follows:


**JUSTIFICATION:**

On January 27, 2023, a Letter of Agreement was executed with Pape-Dawson Engineers for a not to exceed amount of \$49,500. The scope included providing development review services to assist the engineering department with permit reviews. The service is intended to help assist engineering due to the current vacancy of the senior engineering position for development review. To date the city has been unsuccessful in filling the vacancy and is still needing additional consulting support for permit reviews. Without the additional support, permits will be slowed in reviews and delay approvals for construction. This amendment to the existing Agreement is for the not to exceed additional amount of \$75,000. Invoices will be paid on a time and materials basis.

Scope of Services	Phase	Present Contract Amount	Proposed Amendment	Proposed Contract Amount (Original thru Amendment)
Lump Sum fee proposed	-	\$49,500.00		\$49,500.00
Additional Services	-		\$75,000.00	\$75,000.00
Total		\$49,500.00	\$75,000.00	\$124,500.00

Pape-Dawson Engineers

By: Cara Trackett, P.E. LEED AP

Signature: 

Title: Managing Principal, Water Resources

Date: \_\_\_\_\_

City of Killeen

By: For Kent Cagle

Signature: \_\_\_\_\_

Title: City Manager

Date: \_\_\_\_\_