



CITIZEN PARTICIPATION PLAN REVISION 2025-PUBLIC HEARING #2

PH-25-039

July 15, 2025

Background

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- Pursuant to the citizen participation requirements of 24 CFR Section 91.105, the U.S. Department of Housing and Urban Development (HUD) requires a participating jurisdiction (PJ) have an approved Citizen Participation Plan (CPP) that outlines policies and procedures for ensuring that residents have an opportunity to be fully engaged in community improvement activities.

Background

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- The Citizen Participation Plan provides the framework through which residents can have input and influence over proposed community development activities particularly the development, implementation, and assessment of programs as outlined in the Five-Year Consolidated Plan (CP), Annual Action Plan (AAP), Consolidated Annual Performance and Evaluation Report (CAPER), Analysis of Impediments to Fair Housing (AI), and other city administered HUD-funded programs.

Background

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- As a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) entitlement funds, the City of Killeen is a designated PJ.
- The City of Killeen CPP was originally approved and adopted by the Killeen City Council in July 1988 with revisions in January 1995, April 1998, January 2011, January 2015, January 2018, and April 2020.

Citizen Participation Plan Revisions 2025

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- The proposed revision to the CPP will:
 - ▣ Clarify CD staff and Community Development Advisory Committee (CDAC) responsibilities;
 - ▣ Update the Substantial Amendment criteria;
 - ▣ Update other relevant information to yield increased citizen participation, including adding language to accommodate for the Killeen City Council meeting schedule;
 - ▣ Remove individual name(s) of staff and replace with specific staff position for point of contact; and
 - ▣ Update formatting.

Public Notice & Comment Period

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- ❑ Public notice of the CPP comment period was published in the Killeen Daily Herald on May 18, 2025.
- ❑ The comment period will be June 9th – July 15th.
- ❑ Comments may be submitted in writing (including email) or in-person.

Availability of CPP Draft

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- A copy of the revised CPP Draft was available for in-person viewing at the following city facilities:
 - ▣ Killeen City Hall (City Secretary), 101 N. College St.
 - ▣ Killeen Community Development Department, 802 N. 2nd St., Building E
 - ▣ Killeen Public Libraries, 205 E. Church St., 3000 S. WS Young Dr.
 - ▣ Lion's Club Park Senior Center, 1700-B E. Stan Schlueter Loop
- The draft was also available online:
www.killeentexas.gov/289/Community-Development

Staff Recommendation

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- Staff recommends City Council hold a public hearing to receive citizen comments and approve a memorandum/resolution adopting the revised Citizen Participation Plan.