



GOVERNOR GREG ABBOTT

Dear Grantee:

**Congratulations on your award!** To activate your agency's grant, the Authorized Official must log on to eGrants at <https://eGrants.gov.texas.gov> and go to the 'My Home' tab. In the 'Pending Applications' section, locate the application with a 'Current Status' of "Pending AO Acceptance of Award". Click on the grant number and proceed to the 'Accept Award' tab. From this tab, click on the 'Accept' button. Grants must be accepted within 45 calendar days of the date the award was issued.

Be sure to review the Grantee Responsibilities Memo for a quick overview of general items every grantee should be aware of. You can also find more detailed information on the eGrants website including helpful resources, links, and tools needed to properly administer CJD grants. The Guide to Grants, also on the website, contains answers to questions frequently asked by grantees. The Public Policy Research Institute (PPRI) at Texas A&M University will send a detailed information packet to the Project Director containing progress reporting forms and instructions on completing and submitting those forms.

If you have any questions regarding this award, feel free to contact your grant manager, whose name is referenced in the Statement of Grant Award or you may always contact our office via the eGrants Help Desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov).

We look forward to working with you to ensure the success of your program.

A handwritten signature in black ink, appearing to read "Camille Cain".

Camille Cain  
Executive Director  
Criminal Justice Division

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**Agency Name:** Killeen, City of  
**Grant/App:** 2916401 **Start Date:** 9/1/2015 **End Date:** 9/30/2017

**Project Title:** Crisis Assistance Program  
**Status:** Pending AO Acceptance of Award

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Personnel	\$0.00	\$0.00	\$4,320.00	\$0.00	\$4,320.00
Supplies and Direct Operating Expenses	\$23,747.92	\$5,193.23	\$0.00	\$0.00	\$28,941.15
Travel and Training	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$2,400.00

**Budget Grand Total Information:**

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$39,947.92	\$6,393.23	\$4,320.00	\$0.00	\$50,661.15

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**Grant/App:** 2916401 **Start Date:** 9/1/2015 **End Date:** 9/30/2017

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**Status:** Pending AO Acceptance of Award

**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
Cost of annual training provided through Killeen PD budget obtained from City General Funds	Cash Match	\$1,200.00
Volunteer time of 240 hours @ equivalent of Victim Liaison salary of 17.28 per hr	In Kind Match	\$4,320.00
Grant Period Realignment	Cash Match	\$5,193.23

**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$10,713.23	\$6,393.23	\$4,320.00	\$0.00	\$0.00

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**Agency Name:** Killeen, City of**Grant/App:** 2916401 **Start Date:** 9/1/2015 **End Date:** 9/30/2017**Project Title:** Crisis Assistance Program**Status:** Pending AO Acceptance of Award**Budget Details Information****Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Two office telephones-the funds requested will be used for the purchase of the equipment only and not for the monthly/annual billing.	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
Supplies and Direct Operating Expenses	Grant Period Realignment	Grant Period Realignment	\$20,772.92	\$5,193.23	\$0.00	\$0.00	\$25,966.15	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Training would include attendance at local and state victim service related conferences and seminars. This would include attendance at the Annual Crimes Against Women Conference, Annual Every Victim, Every Time Conference; Annual Bridging the Gap Conference; and Crime Victim Compensation training offered through the Office of the Attorney General.	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$2,400.00	0
Personnel	Intern, Mentor, Service Provider, Student Worker, and/or Support Staff	Trained volunteer staff that will assist the crime victim liaison with administering immediate crisis services, protective order assistance, transportation, court accompaniment, and referrals to appropriate agencies. 250 volunteer hours at the rate of \$17.28 per hour.	\$0.00	\$0.00	\$4,320.00	\$0.00	\$4,320.00	100
Supplies and Direct Operating Expenses	Laptop System and Accessories (\$5,000 or less per unit)	2 laptop systems and accessories	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0
Contractual and	Non-Substance Abuse-Related Case	Professional counseling provided to primary victims, secondary victims and immediate family members with	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0

Professional Services	Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	a maximum limit of 4 sessions per person billed at \$60.00 per session. Potential providers of service include, but are not limited to Stephanie Lalouette; Campbell and Associates; Bri David; LADonna Harris. All are licensed professional counselors. The ideal vendor list would include as many LPCs that are willing to commit to the program, allowing for a greater opportunity of services to be provided.							
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (Valued Under \$1,000)	Office furniture	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0	
Supplies and Direct Operating Expenses	Printer, Fax, Scanner and/or Camera (Valued Under \$1,000)	4 in 1 printer/fax/scan/copier	\$875.00	\$0.00	\$0.00	\$0.00	\$875.00	0	

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