

CITY COUNCIL MEMORANDUM

AGENDA ITEM

**CONSIDER A MEMORANDUM/RESOLUTION
AUTHORIZING CONTRACT AMENDMENT NO.
1 WITH MITCHELL & ASSOCIATES, INC. FOR
THE BROOKHAVEN ELEMENTARY SCHOOL
SIDEWALK PROJECT**

ORIGINATING DEPARTMENT

**PUBLIC WORKS - TRANSPORTATION
DIVISION**

BACKGROUND INFORMATION

On June 26, 2013, the City Council authorized the City Manager to enter into a Professional Services Agreement with Mitchell & Associates, Inc. for surveying and engineering services necessary for sidewalk improvements associated with the Brookhaven Elementary School Sidewalks Project.

On August 1, 2014, the Killeen-Temple Metropolitan Planning Organization (KTMPO) issued a Call for Projects (CFP) to utilize federal funding available through the Transportation Alternatives Program (TAP). The TAP replaces several programs such as Transportation Enhancements (TE), Recreational Trails, Safe Routes to Schools and several other discretionary programs, wrapping them into a single funding source.

On October 7, 2014, the City Council authorized the City Manager to submit a TAP application for sidewalk projects (CCM/R 14-136R). On October 10, 2014, the City of Killeen submitted an application to the KTMPO requesting \$548,158 for the TAP Call for Projects. On February 26, 2015, the City of Killeen was awarded \$250,025 for the Brookhaven/Rancier Hike and Bike Trail.

DISCUSSION/CONCLUSION

On April 15, 2015, Mitchell & Associates submitted Contract Amendment No. 1 for the addition of engineering and surveying services necessary to design the hike and bike trail components to the Brookhaven Sidewalks Project to include a 10-foot wide shared-use path with landscaping, pedestrian creek crossing, and lighting features. This project will provide connectivity from the Brookhaven Subdivisions to both Brookhaven Elementary and Rancier Middle schools. The revised project scope is needed to provide for the additional services.

FISCAL IMPACT

The fiscal impact associated with this action is an increase of \$69,400 for a total contract amount of \$91,400. Funding is available in the Major Capital Outlay/Sidewalk Improvements Account 248-0000-434.60-50.

RECOMMENDATION

Recommend that the City Council authorize the City Manager to execute Contract Amendment No. 1 with Mitchell & Associates, Inc. for the Brookhaven Elementary School Sidewalks Project.