



PROFESSIONAL SERVICES AGREEMENT WITH
GARVER, LLC-ADDITIONAL CONSTRUCTION
ADMINISTRATION SERVICES FOR SOLAR PROJECT

RS-24-087

May 21, 2024

Background

2

- In April 2018, the City released RFQ18-12 to seek qualified companies for the design-build of a solar-integrated covered parking structure for the rental car ready/return lot.
- Three (3) responses were received and thoroughly evaluated by staff. Ameresco was selected and began to develop conceptual plans and a cost pro forma.
- During this process, due to financial restraints and COVID, the project was put on hold until funding could be identified and secured.

Background

3

- On June 27, 2023, the City Council accepted a Federal Aviation Administration (FAA) Airport Terminal Program (ATP) grant in the amount of \$5,000,000 to fund eligible portions of the Solar Project at Killeen Regional Airport.
- This grant combined with funding from the Aviation Customer Facility Charge (CFC) will fund the retrofit of the entire airport campus with energy efficient LED lighting, solar integrated covered parking in our rental car parking area, a portion of our short-term parking lot, and a covered canopy from the terminal to the car rental area.

Background

4

- This project will decrease our operational expenses by lowering our energy usage, increases resiliency, reduces the airport's carbon footprint, and provides an upgrade to the customer experience by providing covered parking options.

Background

5

- ❑ On July 7, 2023, staff negotiated an agreement with Garver, LLC, in the amount of \$27,900 for the design phase of the design-build project.
- ❑ The agreement included 6 to 8 months of consultation with Ameresco and City staff, review of design, payment reports, prepare FAA General Provisions and Required Contract Provisions and review of Preliminary Engineering report for general conformance with FAA requirements for engineering reports.

Discussion

6

- The requirements of the FAA grant require the City to provide professional oversight of the construction phase of the project and provide various weekly reports.
- Therefore, staff negotiated a professional services agreement with Garver in the amount of \$99,600 for construction administration services during the anticipated 15 months of the construction phase.

Discussion

7

- The agreement includes Construction Oversight to ensure work is being completed per plans and specifications, Biweekly Construction Meetings, FAA Documentation Reviews and Submittals, Site Visits, and Closeout Coordination.
- The agreement will be funded by the CFC fund with no impact to the Aviation Operating fund or fund balance.

Recommendation

8

- Approve a professional services agreement with Garver, LLC in the amount of \$99,600 and authorize the City Manager or designee to execute same as well as any and all amendments as allowed per federal, state, or local law.