

APPENDIX A

GENERAL ENGINEERING CONSULTANT AND RELATED PROFESSIONAL SERVICES

RFQ 15-13
EVALUATION CRITERIA

Name of Firm: _____

Item	Criteria	Value	Score
1	<p>Team qualifications</p> <p>→ What is the relative strength of the team to provide the Services identified in Para 2 (5)</p> <p>→ Evaluation of the availability of the team leader and his professional background, availability, and caliber (5)</p>	10	
2	<p>Project Evaluation / Comparable Services</p> <p>→ From the list provided in Para 2.2, choose two different items and provide case histories which demonstrates your team's ability to respond to and successfully perform the general engineering services</p> <p>→ These case histories shall address the following elements: (i) concept, (ii) strategy (how and why the team decided to approach the project to reach the final result); (iii) supporting tactics used to ensure a successful project (e.g. traffic forecast, etc.); (iv) the final result of the project (was it on-time [or why not], within budget, required a number of change orders, etc.); and (v) provide a small representative sample (for each project) of the team's capability to produce quality written and graphic materials. The example projects must have been developed within the past three (3) years.</p> <p>→ Project 1 (i) _____ (ii) _____ (iii) _____ (iv) _____ (v) _____ (25)</p> <p>→ Project 2 (i) _____ (ii) _____ (iii) _____ (iv) _____ (v) _____ (25)</p>	50	
3	<p>Understanding of the project and approach to performing the required services.</p> <p>→ Discuss the major issues your team has identified on the projects listed in Para 2.2 and how your firm/team intends to approach those issues. Identify any technical innovations which may be incorporated and/or innovative approaches that will be used in executing the work. (25)</p> <p>→ Discuss the particular expertise your firm/ team offers and how you propose to use that expertise to benefit the City to add value to the projects. (25)</p>	50	
4	<p>Familiarity with the geographic area of the airport and demonstrated understanding of the Airport's potential problems and the sponsor's special concerns.</p> <p>→ Discuss your understanding of doing work in the Central Texas area. What are your impressions of the challenges facing engineers and contractors and doing projects or work in the area and on the Ft. Hood military reservation</p>	20	

5	Customer Service Philosophy →What is the demonstrated philosophy of the team toward customer service (5) →Will the team be available to work closely with the Airport whenever the need arises (5)	10	
6	Qualifications and experience of outside consultants regularly engaged by the primary consultant	10	
	Total Points Possible	150	

TOTAL SCORE _____

Rate each criteria item between 1 and the total value of the item based upon how well this firm meets the established criteria for that item. The total of all item scores for each firm will be used to determine the overall rank order of the firm by each member of the selection committee. The sum of the rank order of firms by each committee member will be used to determine the firm that will be selected for contract negotiations for the services requested in this RFQ.

Individual making evaluation: _____

Signature: _____ Date: _____