



City of Killeen

## Purchasing

Sophonia Price, Director of Procurement

802 N 2nd St, Killeen, TX 76541

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### [D.I.J. CONSTRUCTION, INC.] RESPONSE DOCUMENT REPORT

BID No. 26-24

Paving Marking Services

RESPONSE DEADLINE: March 31, 2026 at 2:00 pm

Report Generated: Tuesday, March 31, 2026

### D.I.J. Construction, Inc. Response

#### CONTACT INFORMATION

**Company:**

D.I.J. Construction, Inc.

**Email:**

tim@dijsconstruction.com

**Contact:**

Tim Jarma

**Address:**

P.O. Box 1609

Bertram, TX 78605

**Phone:**

(512) 355-2766

**Website:**

[dijsconstruction.com](http://dijsconstruction.com)

**Submission Date:**

Mar 31, 2026 9:36 AM (Central Time)

## ADDENDA CONFIRMATION

*No addenda issued*

## QUESTIONNAIRE

### 1. Conflict of Interest Questionnaire (Form CIQ)\*

Pursuant to Chapter 176 of the Texas Local Government Code, vendors contracting with or seeking to contract with the City of Killeen must file a completed Conflict of Interest Questionnaire (Form CIQ) with the appropriate records administrator **no later than seven (7) business days** after beginning contract discussions or negotiations, or after submitting a response to this solicitation. The Form CIQ can be downloaded here:

<https://www.ethics.state.tx.us/data/forms/conflict/CIQ.pdf>

Please confirm your understanding and willingness to promptly download, complete, and submit the Form CIQ upon the City's request:

Confirmed

### 2. References\*

Contractors shall submit at least three (3) business references for the proposed item. Each reference must include:

- Business name
- Contact person
- Address
- Telephone number
- Email address (if available)

References should be from customers for whom the contractor has provided similar services or products. These references may be contacted by the City of Killeen as part of the evaluation process.

Please download, complete, and upload the following document:

- [References.pdf](#)

Killeen\_References.pdf

### 3. Certificate of Interested Parties (Form 1295)\*

If awarded a contract, the vendor must submit the Certificate of Interested Parties (Form 1295) **online** through the Texas Ethics Commission's filing application as required by Texas Government Code Section 2252.908. A business entity must use the Commission's online system to enter the required information, generate the form, and obtain a unique certification of filing number. An authorized agent of the business entity must sign the printed copy, and that certified copy must be provided to the City of Killeen within seven (7) business days after contract discussions or negotiations.

The online filing system is available at: <https://prd.tecprd.ethicsefile.com/File>

Please confirm that you will download, complete, and submit the Certificate of Interested Parties (Form 1295) immediately upon request by the City of Killeen and in accordance with the filing requirements:

Confirmed

### 4. Acknowledgement – "Boycott Israel"\*

By submitting this proposal, the vendor hereby acknowledges that it does not boycott Israel and will not boycott Israel during the term of this contract. Boycotting Israel is defined in Texas Government Code section 808.001 to mean refusing to deal with, terminating business activities with, or taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Confirmed

### 5. Acknowledgement – "Boycott Energy Companies"\*

By submitting this proposal, the vendor hereby acknowledges that it does not boycott energy companies and will not boycott energy companies during the term of the contract. "Boycott energy company" is defined in Texas Government Code section 809.001 to mean,

without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company: (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or (B) does business with a company described by Paragraph (A).

Confirmed

**6. Acknowledgement – “Prohibition on contracts with companies that discriminate against firearm and ammunition industries”\***

By submitting this proposal, the vendor hereby acknowledges that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Discriminate against a firearm entity or a firearm trade association are defined in Texas Government Code section 2274.001 as (A) with respect to the entity or association, to (i) refuse to engage in the trade of any goods or services; (ii) refrain from continuing an existing business relationship; (iii) terminate an existing business relationship; or (iv) otherwise express a prejudice against the entity or association; and (B) does not include the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories.

Confirmed

**7. Acknowledgment – “Antitrust Law Certification”\***

By submitting this proposal, the vendor hereby acknowledges that neither the vendor nor the entity represented by the vendor, or anyone acting for such entity has violated the antitrust laws of the State of Texas, codified in Section 15.01 et seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly, prior to the solicitation opening with any competitor or any other person engaged in such line of business.

Neither a violation has occurred nor prohibited communication has taken place.

**8. Acknowledgement - Community Development Block Grant (CDBG)\***

By submitting this proposal, the vendor hereby acknowledges understanding that projects may be funded in whole or in part by the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) or Home Investment Partnerships Act

(HOME Program) and may be subject to submittal of certified payroll documentation as required by HUD funded construction projects to the extent required by Davis-Bacon and Related Acts (DBRA); confirmation of eligibility for participation through the Excluded Parties Listing System (EPLS) - System for Award Management (SAM.gov) or the Texas Debarred Vendor List.

Confirmed

**9. Criminal Convictions Disclosure\***

Has the owner(s) of the company been convicted of a crime within the past ten (10) years (excluding minor traffic violations)?

No — The owner(s) has not been convicted of a crime within the past ten (10) years.

**10. Criminal History Disclosure\***

Have you, or any member of your Firm or Team to be assigned to this engagement, **ever been indicted or convicted of a felony or a misdemeanor greater than a Class C** (excluding minor traffic violations) in the last five (5) years?

No — No member of the Firm or Team has been indicted or convicted of a felony or misdemeanor greater than a Class C in the last five (5) years.

**11. Litigation / Claims History\***

Has your Firm or Team, you, or any member of your Firm or Team been involved in any claim, lawsuit, arbitration, or litigation with the City of Killeen or any other Federal, State, Local Government, or private entity during the last ten (10) years?

Yes — A member of the Firm or Team has been involved in litigation in the last ten (10) years. (If “Yes,” attach a separate sheet providing details including case/claim name, parties, nature, forum, date filed, current status/outcome.)

**12. Termination for Work Disclosure\***

Has your Firm or Team, you, or any member of your Firm or Team ever been terminated (for cause or otherwise) from any contracted work performed for the City of Killeen or any other Federal, State, Local Government, or private entity?

No — The Firm or Team and no member of the Firm or Team has been terminated from contracted work .

**13. Bankruptcy / Reorganization Disclosure\***

Has the company been in bankruptcy, reorganization, or receivership in the last five (5) years (whether voluntary or involuntary)?

No — The company has not been in bankruptcy, reorganization, or receivership in the last five (5) years.

**14. Operational History - Continuous Services Provided\***

Has the company provided continuous services as requested in this solicitation and operated in this capacity for two (2) years without interruption?

Yes — The company has provided continuous services and operated in this capacity for two (2) years without interruption.

**15. Disclosure of Debarment, Suspension, or Exclusion\***

Has the company **been disqualified, debarred, suspended, or listed on any excluded parties list** (including, but not limited to, the General Services Administration's list of parties excluded from federal procurement and nonprocurement programs) by any public agency, including the Federal Government?

No — The company has not been disqualified, debarred, suspended, or listed on an excluded parties list.

**16. Disclosure of City Employee/Official Financial or Other Interest\***

Does any **City of Killeen employee or official** (including elected officials or appointed board/commission members) or any immediate family member of such persons have **any financial or other interest** in your company (e.g., ownership, employment, equity, consulting relationship, or other benefit)?

No — No City of Killeen employee, official, or their immediate family has a financial or other interest in the company.

**17. Ability to Perform Services as Specified\***

Can the company **perform and provide the services exactly as described in the solicitation specifications and Scope of work?**

Yes — The company can perform and provide the services as specified.

**18. Service Commencement After Award\***

**When can the company begin providing services after award?** Please state the **number of calendar days** required from **award/notice to proceed** until the company can commence full performance of the services requested in this solicitation:

**Answer (number of days):**

7

**19. Point of Contact to Resolve Issues (Delivery or Invoice)\***

Please provide the **primary point of contact** the City may reach regarding service issues, delivery questions, or invoice/payment matters. Include the following information:

- **Name:**
- **Title/Role:**
- **Company:**
- **Mailing Address:**
- **Phone Number:**
- **Email Address:**

Tim D. Jarma

Vice President / Estimator

D.I.J. Construction, Inc.

P.O. Box 1609 Bertram TX 78605

512-355-2766

[tim@dijconstruction.com](mailto:tim@dijconstruction.com)

## 20. Cooperative Governmental Purchasing Notice\*

Other governmental entities may maintain interlocal agreements with the City of Killeen and **may elect**, but are not obligated, to purchase goods and services defined in this Invitation to Bid (ITB) from the successful bidder. Any such purchases by another governmental entity will be **billed directly to and paid by that entity**. The City of Killeen will not be responsible for another entity's debts. Each governmental entity will place its own orders with the successful bidder and will be responsible for ensuring full compliance with the ITB specifications. Prior to purchases by other governmental entities, the City will notify the successful bidder of their intent.

Please indicate below if you will permit **other governmental entities** to purchase from your agreement with the City of Killeen:

Yes — I agree to allow other governmental entities to purchase under the contract awarded through this ITB.

## 21. Copyrighted / Confidential Information – Texas Public Information Act\*

All bids or proposals, data, and information submitted to the City of Killeen are subject to release under the **Texas Public Information Act (PIA)**, unless the information is specifically exempt from disclosure under the Act or other applicable law. Information submitted to the City is presumed to be available to the public upon request, and may be released unless a statutory exception applies or the Office of the Attorney General determines it should be withheld.

You are **not encouraged** to submit data and/or information that you consider to be confidential or proprietary unless it is *absolutely necessary* for the City to understand and evaluate your submission.

### Instructions for Submitting Confidential/Proprietary Information

- Clearly **label each page** that contains information you believe to be confidential or proprietary.
- Do **not** label entire documents wholesale; only the specific portions you consider confidential should be marked.
- You may use colored paper (e.g., yellow or pink) to assist in distinguishing pages with claimed confidential information.
- **Failure to clearly label the specific information on the actual pages** will be considered a waiver of confidential/proprietary rights in that information.

If the City receives a public information request that involves your submission, the City will notify you so you may **assert your claim of confidentiality to the Office of the Attorney General** and provide reasons supported by applicable law.

Please indicate below:

The proposal/bid submitted to the City contains NO confidential information and may be released to the public if required under the Texas Public Information Act.

## 22. Location of Confidential Information\*

If your proposal contains confidential or proprietary information, please **identify where it is located**. Be as specific as possible so that the City can locate the information quickly if a Public Information Act request is received.

For each instance of confidential or proprietary information in your proposal, include:

- **Section/Tab Name:**
- **Page Number(s):**
- **Paragraph/Table/Item Reference:**
- **Brief Description of Information Claimed as Confidential:**

N/A

## 23. Insurance Compliance\*

Does the contractor **maintain the insurance coverage as specified in the insurance requirements** section of this solicitation, including minimum coverages, limits, and any proof of insurance requirements (e.g., certificates of insurance)?

Yes — The contractor maintains all required insurance coverages as specified.

## 24. Company's First Year of Business Operation\*

Please indicate the **first year your company began business operations** (the calendar year the company was established and began providing services):

*This helps the City understand the vendor's experience and length of operation as part of its responsibility determination.*

**Answer (Years):**

1983

## 25. Insurance Broker Information\*

Please provide the **insurance broker or agent** information for the insurance policies that cover your company's operations related to this solicitation. Include each of the following:

- **Insurance Broker / Agency Name:**
- **Contact Name:**
- **Phone Number:**
- **Fax Number (if applicable):**
- **Email Address:**

*Collecting broker contact information is a standard part of vendor questionnaires so the awarding agency can verify coverage or follow up on policy details if needed.*

USI Southwest

Cindy Ellis

512-651-4164

[cindy.ellis@usi.com](mailto:cindy.ellis@usi.com)

## 26. Pending Insurance Claims\*

Are there **any claims currently pending** against your company's insurance policies?

Yes — There are pending claims. (If "Yes," attach a separate sheet providing details including the date the claim was filed, the nature of the claim, the insurer, and current status.) Asking about pending claims helps assess risk or potential liabilities that may affect the vendor's ability to perform under a public contract.

## 27. Recent Sales / Public Agency Project History\*

Please **list up to five (5) of your most recent sales or contract engagements** with other public agencies (governmental entities) and/or other customers that are relevant to the goods/services defined in this solicitation. Include the following information for each:

- **Customer/Agency Name:**
- **Contact Person and Title:**
- **Phone Number:**
- **Description of Goods/Services Provided:**
- **Contract/Order Amount (\$):**
- **Date(s) of Performance/Delivery:**

City of Austin

Cathy Kambalouris Project Manager

512-974-6478

Call-out pavement markings

\$16,497,500

2022-2027

Williamson County

Gary Thoene Superintendent

512-943-3360

Call-out pavement markings

\$310,000

2021-2026

City of Leander

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Roman Poudyal Deputy Director

512-259-2640

Call-out pavement markings

\$500,000

2026-2031

TxDOT Odessa Maintenance 6495-61-001

Stephen Sandoval Maint. Supervisor

Call-out raised pavement markers

\$325,550

2026

TxDOT Eastland VA 0923-00-079

Greg Cedillo Area Engineer

Pavement Markings

\$952,952

2026

### **28. Emergency Business Service Contact Notice\***

During a natural disaster, homeland security event, or other emergency situation, the City of Killeen **may need access to your business for products or services after normal business hours and/or on holidays**. The City may request **City personnel pick up or vendor delivery** of products or services in such events.

For this purpose, vendors **must provide both a primary and a secondary emergency contact name and phone number**, and it is **critical that this emergency contact information remains current**. Vendors shall notify the City by **email** of any changes to the emergency contact names or phone numbers. Updates may be emailed to: [SPrice@killeentexas.gov](mailto:SPrice@killeentexas.gov)

All products or services requested during an emergency event are to be supplied **at the established contract prices, terms, and conditions**. Vendors shall also provide the **fee (pricing) for an after-hours emergency opening of the business**, if applicable. In general, orders will be placed using a City of Killeen procurement card (MasterCard) or a City-issued Purchase Order, and billing must include any emergency opening fee.

Please **download the document listed below, complete it in full, and upload it** with your proposal submission:

- [Emergency Business Service ...](#)

Emergency\_Business\_Service\_Contact\_Notice.pdf

**29. Proposal Documents\***

Please Upload your COMPLETE Proposal here.

11\_Litigation\_Claims\_History.docx

26\_Pending\_Insurance\_Claims.docx

**PRICE TABLES**

Line Item	Item Code	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
1	666-6005	ADDING REFL PAV MRK TY I (W)4"(DOT)(090MIL)	2,000	LF	\$2.00	\$4,000.00	
2	666-6029	REFL PAV MRK TY I (W)8"(DOT)(090MIL)	50	LF	\$4.00	\$200.00	
3	666-6035	REFL PAV MRK TY I (W)8"(SLD)(090MIL)	5,000	LF	\$4.00	\$20,000.00	
4	666-6041	REFL PAV MRK TY I (W)12"(SLD)(090MIL)	200	LF	\$14.00	\$2,800.00	
5	666-6047	REFL PAV MRK TY I (W)24"(SLD)(090MIL)	2,100	LF	\$24.00	\$50,400.00	

[D.I.J. CONSTRUCTION, INC.] RESPONSE DOCUMENT REPORT

BID No. 26-24

Paving Marking Services

Line Item	Item Code	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
6	666-6053	REFL PAV MRK TY I (W)(ARROW)(090MIL)	90	EA	\$300.00	\$27,000.00	
7	666-6056	REFL PAV MRK TY I (W)(DBL ARROW)(090MIL)	40	EA	\$300.00	\$12,000.00	
8	666-6077	REFL PAV MRK TY I (W)(WORD)(090MIL)	10	EA	\$300.00	\$3,000.00	
9	666-6092	REFL PAV MRK TY I (W)(RR XING)(090MIL)	10	EA	\$550.00	\$5,500.00	
10	666-6098	REF PAV MRK TY I(W)18"(YLD TRI)(090MIL)	3	EA	\$165.00	\$495.00	
11	666-6110	REFL PAV MRK TY I(W)(BIKE SYML)(090MIL)	200	EA	\$165.00	\$33,000.00	
12	666-6140	REFL PAV MRK TY I (Y)12"(SLD)(090MIL)	200	LF	\$14.00	\$2,800.00	
13	666-6170	RERFL PAV MRK TY II(W)4"(PARKING)	1,500	LF	\$3.00	\$4,500.00	
14	666-6299	RE PM W/RET REQ TY I (W)4"(BRK)(090MIL)	50,500	LF	\$0.96	\$48,480.00	
15	666-6311	RE PM W/RET REQ TY I(Y)4"(BRK)(090MIL)	1,600	LF	\$0.99	\$1,584.00	
16	666-6314	RE PM W/RET REQ TY I(Y)4"(SLD)(090MIL)	1,600	LF	\$0.99	\$1,584.00	
17	672-6007	REFL PAV MRKR TY I-C	240	EA	\$16.40	\$3,936.00	
18	672-6009	REFL PAV MRKR TY II-A-A	5,000	EA	\$6.40	\$32,000.00	
19	672-6016	TRAFFIC BUTTON TY W	5,000	EA	\$4.00	\$20,000.00	
20	672-6017	TRAFFIC BUTTON TY Y	5,000	EA	\$4.00	\$20,000.00	
21	677-6001	ELIM EXT PAV MRK & MRKS (4")	150,000	LF	\$0.85	\$127,500.00	
22	677-6003	ELIM EXT PAV MRK & MRKS (8")	5,000	LF	\$1.70	\$8,500.00	
23	677-6005	ELIM EXT PAV MRK & MRKS (12")	2,000	LF	\$3.40	\$6,800.00	
24	677-6007	ELIM EXT PAV MRK & MRKS (24")	1,500	LF	\$6.80	\$10,200.00	

[D.I.J. CONSTRUCTION, INC.] RESPONSE DOCUMENT REPORT

BID No. 26-24

Paving Marking Services

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Line Item	Item Code	Description	Quantity	Unit of Measure	Unit Cost	Total	No Bid
25	677-6008	ELIM EXT PAV MRK & MRKS (ARROW)	80	EA	\$75.00	\$6,000.00	
26	677-6009	ELIM EXT PAV MRK & MRKS (DBL ARROW)	35	EA	\$80.00	\$2,800.00	
27	677-6012	ELIM EXT PAV MRK & MRKS (WORD)	10	EA	\$80.00	\$800.00	
28	677-6016	ELIM EXT PAV MRK & MRKS (RR XING)	10	EA	\$150.00	\$1,500.00	
29	677-6018	ELIM EXT PAV MRK & MRKS (18")(YLD TRI)	3	EA	\$95.00	\$285.00	
30	677-6025	ELIM EXT PAV MRK & MARKS (BIKE SYMBOL)	200	EA	\$55.00	\$11,000.00	
31	677-0000	ELIM EXT PAV MRK & MARKS (PLASTIC TABS)	5,000	EA	\$1.00	\$5,000.00	
<b>TOTAL</b>						<b>\$473,664.00</b>	

**REFERENCES**

Please provide three references:

Reference No. 1

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Type of Business \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Email Address \_\_\_\_\_  
Telephone and Fax #'s \_\_\_\_\_  
Date and Type of Service(s) Provided \_\_\_\_\_

Reference No. 2

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Type of Business \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Email Address \_\_\_\_\_  
Telephone and Fax #'s \_\_\_\_\_  
Date and Type of Service(s) Provided \_\_\_\_\_

Reference No. 3

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Type of Business \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Email Address \_\_\_\_\_  
Telephone and Fax #'s \_\_\_\_\_  
Date and Type of Service(s) Provided \_\_\_\_\_

## Emergency Business Service Contact Notice

During a natural disaster, or homeland security event, there may be a need for the City of Killeen to access your business for products or services after normal business hours and/or holidays. The City may request City employee pick up or vendor delivery of product or services

For this purpose, a primary and secondary emergency contact name and phone number are required. It is critical the vendor's emergency contact information remains current. City shall be contacted by E-mail with any change to a contact name or phone number of these emergency contacts. Updates may be emailed to [lluciano@killeentexas.gov](mailto:lluciano@killeentexas.gov)

All products or services requested during an emergency event are to be supplied as per the established contract prices, terms, and conditions. The vendor shall provide the fee (pricing) for an after-hours emergency opening of the business, if any. In general, orders will be placed using a City of Killeen procurement card (Master Card) or City issued Purchase Order. The billing is to include the emergency opening fee, if applicable.

The contractor shall provide the names, phone numbers and fee (pricing), if any, for an after-hour's emergency opening of the business listed below.

Business Name: \_\_\_\_\_

Contract #: \_\_\_\_\_

Description: \_\_\_\_\_

Primary Contact (Name): \_\_\_\_\_

Primary Contact Phone Numbers: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Secondary Contact (Name): \_\_\_\_\_

Secondary Contact Phone Numbers: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

After Hours emergency opening fee, if applicable: \$ \_\_\_\_\_

## 11. Litigation / Claims History

1 Case in 2017

This information available after COK and DIJ counsel review

## 26. Pending Insurance Claims

2 Claims in 2023

This information available after COK and DIJ counsel review