

CITY COUNCIL MEMORANDUM

AGENDA ITEM

Consider a resolution approving a three-year contract with Stericycle Environmental Solutions, Inc. for the Household Hazardous Waste collection event services.

ORIGINATING DEPARTMENT

Public Works / Solid Waste Division

BACKGROUND INFORMATION

For over ten years, the City of Killeen has hosted Household Hazardous Waste (HHW) collection events. Until FY 2014, the Central Texas Council of Governments (CTCOG) sponsored these events. Beginning in FY 2014, funds were allocated in the Recycling Operations Division budget to sponsor at least one HHW collection event without CTCOG funding. During this timeframe, Phillips Service Company (PSC) provided HHW collection, transportation, and recycling/disposal services to the City under two one-year contracts. In mid-2014, PSC was acquired by Stericycle. This former PSC division based in Avalon, Texas, continues to perform as they did under PSC, including municipal, county, and district HHW services. Most recently, the City of Killeen's February 2015 HHW event was serviced by Stericycle personnel.

In November 2015, RFP 16-08, Household Hazardous Waste Collection, Transportation & Disposal, was released for proposals. The City received four proposals in response from Clean Harbors Environmental Services, Inc., Stericycle Environmental Solutions, Inc., Tradebe Treatment and Recycling, LLC, and Veolia Environmental Services, LLC.

DISCUSSION/CONCLUSION

A multi-year contract providing HHW collection events over a three-year period is necessary to provide citizens with consistent and frequent HHW disposal opportunities. The City's previous contract for HHW event services expired in the summer of 2015. Solid Waste staff consisting of the Director of Solid Waste Services Michael Cleghorn, Residential Services Superintendent Richard Davis, and Recycling Manager Peter DiLillo individually evaluated and scored the proposals. Stericycle was determined to be the most beneficial source to provide HHW event services to the City of Killeen.

HHW disposal services are a frequently-requested service by residents of Killeen. HHW collection events provide residents an opportunity to dispose of their HHW safely and legally. In addition to recycling, Stericycle staff provides an on-site latex paint recovery capability which has reduced the cost to dispose of paint, has provided paint for the Fort Hood area Habitat for Humanity Resale store, and has offered no cost paint to several Killeen senior citizens.

Stericycle has provided HHW services to the CTCOG and City of Killeen for over four years. The staff has been professional, supportive, and accommodating in planning and conducting Killeen hosted and sponsored events. Their proposal rated highest of the four proposals received,

rating 20% higher than the nearest competitor. City staff expects Stericycle Environmental Solutions to continue to provide excellent HHW event services.

FISCAL IMPACT

City of Killeen HHW events over the past two years have ranged from \$28,000 to \$32,000 for collection, transportation, and disposal services. Funds are available in account number 540-3470-439.50-40 for one event per year. Additional events could be conducted if grant monies are received from the CTCOG for regional HHW events.

RECOMMENDATION

City staff recommends that City Council authorize the City Manager to execute a contract with Stericycle Environmental Solutions, Inc. for an initial three-year term with the possibility of two additional three-year renewal terms for HHW event services and Conditionally Exempt Small Quantity Generator services and, further, that the City Manager be expressly authorized to execute any and all change orders within the amounts established by state and local law.