



PUBLIC HEARING FOR PUBLIC
COMMENT PERIOD FOR PROGRAM
YEAR 2024-2025 CONSOLIDATED
ANNUAL PERFORMANCE AND
EVALUATION REPORT

PH-25-074

December 2, 2025

Background

- The U.S. Housing and Urban Development (HUD) requires entitlement communities that accept and administer entitlement grants to complete, allow public comment on, then submit to HUD annual reports.
- Every 3-5 years a Consolidated Action Plan must be drafted then submitted to HUD for approval.
- Additionally, each year of the Consolidated Plan must have an Annual Action Plan approved by HUD before a funding contract is offered to the entitlement community.

Consolidated Annual Performance and Evaluation Report

3

- At the conclusion of each program year, the entitlement community must submit a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD (24 CFR §91.520).
- The report is meant to inform HUD, and the public, on the progress the entitlement community made in carrying out its consolidated plan and its action plan.

Elements of Planning Process



Consolidated Annual Performance and Evaluation Report

5

- The CAPER, in general, must include:
 - ▣ A description of the resources made available;
 - ▣ The investment of available resources;
 - ▣ The geographic distribution and location of investments;
 - ▣ Families and persons assisted (including the racial and ethnic status of persons assisted);
 - ▣ Actions taken to affirmatively further fair housing; and
 - ▣ Other actions described in the Consolidated/Action Plan.

HUD Evaluation

6

- HUD will review the performance report and determine whether it is satisfactory.
- If a satisfactory report is not submitted in a timely manner, HUD may suspend funding until a satisfactory report is submitted, or may withdraw and reallocate funding if HUD determines, after notice and opportunity for a hearing, that the entitlement community will not submit a satisfactory report.
 - The City of Killeen CAPER is due December 29th of each year.

Public Hearing & Comment

7

- HUD requires that a minimum of two (2) public hearings are held.
- Each public hearing must take place at a different state of the program cycle.
- Together, the hearings must address community development and housing needs, development of proposed activities (AAP development) and review of program performance (CAPER).

CDBG Program Year Funding Detail

8

Program Year	Award Amount	Expend./Commit.	Balance
2020-2021	\$ 1,043,033.00	\$ 1,026,281.17	\$ 16,751.83
2021-2022	\$ 1,114,792.00	\$ 1,070,250.94	\$ 44,541.06
2022-2023	\$ 1,163,980.00	\$ 1,056,966.05	\$ 107,013.95
2023-2024	\$ 1,255,131.00	\$ 507,043.16	\$ 748,087.84
2024-2025	\$ 1,326,229.00	\$ 542,768.58	\$ 783,460.42
TOTAL	\$5,903,165.00	\$ 4,203,309.90	\$ 1,699,855.10

HOME Program Year Funding Detail

9

Program Year	Award Amount	Expend./Commit.	Balance
2020-2021	\$ 469,616.00	\$ 374,617.82	\$ 94,998.18
2021-2022	\$ 491,222.00	\$ 82,718.38	\$ 408,503.62
2022-2023	\$ 589,175.00	\$ 500,797.77	\$ 88,377.23
2023-2024	\$ 607,371.007	\$ 60,737.10	\$ 546,633.90
2024-2025	\$ 533,770.14	\$ 15,874.33	\$ 517,895.81
TOTAL	\$2,691,154.14	\$ 1,034,745.40	\$1,656,408.74

Citizen Comment Period

5

- ❑ Citizen comment allows for review and additional input from the community on the CAPER.
- ❑ Citizen comment period is open from December 8, 2025 – December 22, 2025.
- ❑ Comments may be submitted:
 - ▣ In-person at public hearing (101 N. College St., Killeen, 76541);
 - ▣ In-writing (802 N. 2nd St., Bldg E., Killeen, Texas 76541); or
 - ▣ E-mail at cdgrantsmgt@killeentexas.gov .

Availability of Substantial Amendment Draft

11

- A copy of the CAPER Draft will be available for in-person viewing beginning December 8, 2025, at the following city facilities:
 - ▣ Killeen City Hall (City Secretary), 101 N. College St.
 - ▣ Killeen Community Development Department, 802 N. 2nd St., Building E
 - ▣ Killeen Public Libraries, 205 E. Church St., 3000 S. WS Young Dr.
 - ▣ Lion's Club Park Senior Center, 1700-B E. Stan Schlueter Loop
- The draft is also available online:
www.killeentexas.gov/289/Community-Development

Next Steps

12

- At the conclusion of the comment period, staff will review and address public comments in the CAPER final draft.
- Staff will submit the CAPER to HUD on/before December 29, 2025.

Staff Recommendation

13

- Staff recommends that the citizen comment period for the Consolidated Annual Performance and Evaluation Report for Program Year 2024-2025 be open from December 8, 2025, to December 22, 2025.