

**City of Killeen**  
Regular City Council Meeting  
Killeen City Hall  
February 28, 2017 at 5:00 p.m.

Presiding: Mayor Jose L. Segarra

Attending: Mayor Pro-Tem Brockley Moore, Councilmembers Jim Kilpatrick, Juan Rivera, Shirley Fleming, Gregory Johnson, Jonathan Okray, and Richard Young

Also attending were City Manager Ronald L. Olson, City Attorney Kathryn Davis, City Secretary Dianna Barker, and Sergeant-at-Arms Cole.

Pastor Ed Talley gave the invocation, and Leticia & Eduardo KaPuUwai led everyone in the Pledge of Allegiance.

**Approval of Agenda**

*Motion was made by Mayor Pro-Tem Moore to approve the agenda as written. Motion seconded by Councilmember Rivera. The motion carried unanimously.*

**Citizens Petitions**

**CP-17-003** Shirley Del Conte (1201 Smith Drive) - Improvements in North Killeen  
Ms. Del Conte stated her concerns about the lack of improvements in infrastructure in north Killeen; water & sewer lines deteriorating, sidewalks buckling, streets not stripped and repaved. Ms. Del Conte asked the council to consider how south Killeen could be built up if it were not for tax revenue from north Killeen.

Mayor Segarra swore-in the new Youth Advisory commission members listed on RS-17-016.

**Minutes**

*Motion was made by Councilmember Kilpatrick to approve the minutes of the February 14th Regular City Council Meeting. Motion was seconded by Councilmember Johnson. Motion carried unanimously.*

**Resolutions**

**RS-17-016** Consider a memorandum/resolution appointing members to the Youth Advisory Commission.

**Staff comments:** Roxanne Flores

Staff recommends the following individuals be appointed to the Youth Advisory Commission for 2016-2017:

<b>KILLEEN VOLUNTEERS, INC. - YOUTH ADVISORY COMMISSION</b>		
<i>Sub-Committee: All Council</i>		
Current Members	New YAC Members	Special Qualifications
Jeremiah Belser	Isaiah Crockett	Student Representative
Michalis Paizanis	Vivian Dorman	Student Representative
La'Shaun Wright	Lorena Kirk	Student Representative
Vacancy	Julie Kirk	Student Representative

Vacancy	Hailee Kirk	Student Representative
Vacancy	Bryanna Palma	Student Representative
Vacancy	Anna Rice	Student Representative
Vacancy	Ashton White	Student Representative
Vacancy	Khalil Corbett-Canada	Student Representative

*Motion was made by Councilmember Johnson to approve RS-17-016. Motion was seconded by Councilmember Fleming. Motion carried unanimously.*

**RS-17-017** Consider a memorandum/resolution declaring a vacancy in the Arts Commission.

**Staff comments:** Kathy Davis

The Chair of the Arts Commission has notified the city manager’s office that Mr. Mike Bartoszek is no longer able to regularly attend Arts Commission meetings and has missed the last four meetings. The Chair has requested that the position be declared vacant.

*Motion was made by Mayor Pro-Tem Moore to approve RS-17-017. Motion was seconded by Councilmember Okray. Motion carried unanimously.*

**RS-17-018** Consider a memorandum/resolution authorizing the City Manager to accept grant funding from the Petco Foundation for the Police Department’s Animal Services Unit adoption preparation program.

**Staff comments:** Erich Morsbach

The Petco Foundation has chosen to support the Killeen Animal Services by awarding the City of Killeen a grant for \$45,000 from the Petco Foundation for the October 2016 grant cycle. There are three objectives to this grant: funding the cost of vaccinations and spay/neuter procedures, to aid in the promotion of our adoption and vaccination programs, and designate the procurement of equipment that will help in the daily care of our animals. Staff recommends that the Council authorize the City Manager to receive the funding allocated by Petco Foundation for ASU's shelter’s adoption preparation program.

*Motion was made by Councilmember Rivera to approve RS-17-018. Motion was seconded by Councilmember Kilpatrick. Motion carried unanimously.*

**RS-17-019** Consider a memorandum/resolution to enter into an agreement with LifeQuest Services - Life Line Billing Systems, LLC for emergency medical services billing.

**Staff comments:** Jonathan Locke

In a continued effort to identify efficiencies, an analysis was performed to assess the viability of outsourcing the billing function. An RFQ was issued and six proposals were received. Of those that were evaluated, LifeQuest Services was selected as the most advantageous. LifeQuest will process patient bills and collect payments. Staff recommends that the City Council approve entering into the agreement with LifeQuest Services - Life Line Billing Systems, LLC to provide EMS billing services and that the City Manager or designee be expressly authorized to execute any and all changes to this contract within the amounts set by state and local law.

*Motion was made by Councilmember Fleming to approve RS-17-019. Motion was seconded by Councilmember Okray. Motion carried unanimously.*

**RS-17-020** Consider a memorandum/resolution authorizing the execution of Change Order No. 13 to McLean Construction, Inc. for the Trimmier Road Widening Project.

**Staff comments:** David Olson

Change Order No. 13 will adjust bid item quantities to site conditions. This is a midterm clean up change order resulting in a project credit for items that will not be constructed as part of the Trimmier Road Widening project. Items include vegetative watering, asphalt milling, pavement marking, and water meter relocation. City staff recommends the City Council authorize the City Manager to execute Change Order No. 13 with McLean Construction, Inc., decreasing the cost of the contract by \$78,188.30.

*Motion was made by Councilmember Kilpatrick to approve RS-17-020. Motion was seconded by Councilmember Rivera. Motion carried unanimously.*

**RS-17-021** Consider a memorandum/resolution authorizing the execution of Change Order No. 14 to McLean Construction, Inc. for the Trimmier Road Widening Project.

**Staff comments:** David Olson

Change Order No. 14 will adjust plan quantity items for work on the Lowes West roadway portion of the Trimmier Road Widening project and will add 90 days to the project time allotment. City staff recommends the City Council authorize the City Manager to execute Change Order No. 14 with McLean Construction, Inc., increasing the cost of the contract by \$239,781.00.

*Motion was made by Mayor Pro-Tem Moore to approve RS-17-021. Motion was seconded by Councilmember Fleming. Motion carried 6 to 1 with Councilmember Johnson opposing.*

### Ordinances

**OR-17-005** Consider an ordinance to amend the number of authorized civil service positions for the Killeen Police Department.

The City Secretary read the caption of the ordinance.

**AN ORDINANCE OF THE CITY COUNCIL OF KILLEEN, TEXAS, TO AUTHORIZE THE NUMBER OF POLICE DEPARTMENT CIVIL SERVICE EMPLOYEES TO COMPLY WITH THE PROVISIONS OF TEXAS LOCAL GOVERNMENT CODE §143.021; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.**

**Staff comments:** Eva Bark

Due to the pending budgetary impacts of the City of Killeen, the elimination of the Assistant Chief's position will aid in the resolution of the projected budget shortfalls. An Assistant Chief retired on January 31, 2017, and the position proposed to be eliminated is currently vacant. Financial impact will be a savings of \$137,876.84. Staff recommends the adoption of the proposed ordinance to eliminate one (1) Assistant Chief of Police, full-time position.

*Motion was made by Councilmember Rivera to approve OR-17-005. Motion was seconded by Mayor Pro-Tem Moore. Motion carried 6 to 1 with Councilmember Kilpatrick opposing.*

### Public Hearings

- PH-17-006** HOLD a public hearing and consider an ordinance amending the Tax Increment Reinvestment Zone Number Two (TIRZ #2) project and financing plan and boundary.

The City Secretary read the caption of the ordinance.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KILLEEN, TEXAS AMENDING THE TAX INCREMENT REINVESTMENT ZONE NUMBER TWO PROJECT AND FINANCING PLAN AND BOUNDARY; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.**

**Staff comments:** Ray Shanaa

In January of 2017, the TIRZ #2 Board met to receive updates and discuss the feasibility of extending the boundary to include Rancier Avenue, from Fort Hood Street to Root Avenue. The TIRZ Board voted unanimously to amend the TIRZ #2 boundary to include Rancier Avenue, from Fort Hood Street to Root Avenue. The Board also voted to update the TIRZ #2 project and financing plan to account for the boundary expansion as necessary. This will help with improvements in north Killeen. Staff recommends that City Council approve the boundary expansion of the TIRZ #2 as depicted in the attached boundary map and the attached project and financing plan, as approved by the TIRZ Board.

Mayor Segarra opened the public hearing. With no one appearing, the public hearing was closed.

*Motion was made by Councilmember Kilpatrick to approve PH-17-006. Motion was seconded by Councilmember Fleming. Motion carried unanimously.*

- PH-17-007** HOLD a public hearing and consider an ordinance amending the FY 2017 Annual Budget and Plan of Municipal Services of the City of Killeen to realign budgets due to the elimination of the Support Services Department.

The City Secretary read the caption of the ordinance.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KILLEEN, TEXAS, AMENDING THE FY 2017 ANNUAL BUDGET AND PLAN OF MUNICIPAL SERVICES OF THE CITY OF KILLEEN TO REALIGN BUDGETS DUE TO THE ELIMINATION OF THE SUPPORT SERVICES DEPARTMENT; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE AND ESTABLISHING AN EFFECTIVE DATE.**

**Staff comments:** Jonathan Locke

The budget realignment does not increase the overall budget. It realigns amounts budgeted for the divisions that were under Support Services to their respective new department. A total of \$3,601,665 will be realigned from Support Services. Staff recommends that the City Council approve the ordinance amending the FY 2017 Annual Budget and Plan of Municipal Services.

Mayor Segarra opened the public hearing. With no one appearing, the public hearing was closed.

*Motion was made by Mayor Pro-Tem Moore to approve PH-17-007. Motion was seconded by Councilmember Fleming. Motion carried unanimously.*

**PH-17-008** HOLD a public hearing and consider an ordinance amending the FY 2017 Annual Budget and Plan of Municipal Services of the City of Killeen to authorize expenditure of Killeen Economic Development Corporation funds for Air Service Development initiatives and projects at the Killeen Fort Hood Regional Airport.

The City Secretary read the caption of the ordinance.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KILLEEN, TEXAS, AMENDING THE FY 2017 ANNUAL BUDGET AND PLAN OF MUNICIPAL SERVICES OF THE CITY OF KILLEEN TO AUTHORIZE EXPENDITURE OF KILLEEN ECONOMIC DEVELOPMENT CORPORATION FUNDS FOR AIR SERVICE DEVELOPMENT INITIATIVES AND PROJECTS AT THE KILLEEN FORT HOOD REGIONAL AIRPORT; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING A SAVING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**Staff comments:** Jonathan Locke

The Killeen Economic Development Corporation (KEDC) and the City of Killeen have entered into a performance agreement to provide Air Service Development funds to the Killeen-Fort Hood Regional Airport. The performance agreement with KEDC will provide revenue to the Aviation Enterprise Fund of up to \$90,000 for initiatives. Staff recommends City Council approve the ordinance amending the FY 2017 Annual Budget and Plan of Municipal.

Mayor Segarra opened the public hearing. With no one appearing, the public hearing was closed.

*Motion was made by Mayor Pro-Tem Moore to approve PH-17-008. Motion was seconded by Councilmember Rivera.*

Councilmember Kilpatrick stated for the record that he congratulates KEDC for their support of this initiative.

*Motion carried unanimously.*

*Motion was made by Mayor Pro-Tem Moore to postpone this item to a future date that will be established. Motion was seconded by Councilmember Fleming. Motion carried 6 to 1 with Councilmember Okray opposing.*

**PH-17-009** HOLD a public hearing and consider an ordinance amending the FY 2017 Annual Budget and Plan of Municipal Services of the City of Killeen to increase General Fund revenue and expenditure accounts to provide funding for a Deputy City Marshall and Grants Coordinator.

**PH-17-010** HOLD a public hearing and consider an ordinance amending the FY 2017 Annual Budget and Plan of Municipal Services of the City of Killeen to authorize the carryforward of FY 2016 revenues and expenditures to the FY 2017 budget and amending various special revenue and capital improvement project funds.

The City Secretary read the caption of the ordinance.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KILLEEN, TEXAS, AMENDING THE FY 2017 ANNUAL BUDGET AND PLAN OF MUNICIPAL SERVICES OF THE CITY OF KILLEEN TO AUTHORIZE THE CARRYFORWARD OF FY 2016 REVENUES AND EXPENDITURES TO THE FY 2017 BUDGET AND AMENDING VARIOUS SPECIAL REVENUE AND CAPITAL IMPROVEMENT PROJECT FUNDS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE AND ESTABLISHING AN EFFECTIVE DATE.**

**Staff comments:** Jonathan Locke

A number of outstanding contracts and commitments for projects and/or services were not completed nor received by the City prior to the close of the fiscal year ending September 30, 2016. In order to complete contracted projects and/or services, FY 2016 appropriations need to be carried forward to the Annual Budget and Plan of Municipal Services for FY 2017 as a budget amendment. Staff recommends that the City Council approve the attached ordinance amending the Annual Budget and Plan of Municipal Services for FY 2017 to re-appropriate funds from the fiscal year ending September 30, 2016.

Mayor Segarra opened the public hearing. With no one appearing, the public hearing was closed.

*Motion was made by Councilmember Kilpatrick to approve PH-17-010. Motion was seconded by Councilmember Rivera. Motion carried 6 to 1 with Councilmember Johnson opposing.*

**Adjournment**

With no further business, upon motion being made by Councilmember Okray, seconded by Mayor Pro-Tem Moore, and unanimously approved, the meeting was adjourned at 5:40 p.m.

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Jose L. Segarra, Mayor

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Dianna Barker, City Secretary