



# DELINQUENT RECEIVABLE COLLECTION

RS-25-025

February 18, 2025

# Background

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- The current delinquent account collection services agreement has ended; therefore, the City issued a request for proposal (RFP 25-04) for delinquent account collection services on November 3, 2024
- Six proposals were received and evaluated by City Staff

# Background (cont'd)

- The evaluation criteria:
  - Relevant experience and success in collection accounts receivables for similar entities.
  - The experience, resources, and qualifications of the company or firm and individual assigned to the account.
  - Delinquent collection philosophy and strategy, to include fee assessment, and demonstrated performance including complaints filed by debtors pursuant to federal collection law.
  - Oral presentation on collection methodology and process
  - Ability to provide the necessary reporting on the progress of collection for all fines
  - Amount of assistance required by staff

# Background (cont'd)

- Top three evaluated firms were interviewed
- After evaluating the proposals and conducting the interview process, staff determined that McCreary, Veselka, Bragg & Allen, PC offered the best overall value and services for the City's delinquent collections needs
- Estimated annual cost is \$60,000 - \$65,000

# Recommendation

Staff recommends that City Council award the request for proposal #25-04 for Delinquent Account Collection services to McCreary, Veselka, Bragg & Allen, PC, and authorize the City Manager, or designee, to execute the agreement and any supplemental agreements or amendments as allowed by state and local law.