



City of Killeen

Agenda

City Council Workshop

Thursday, August 17, 2023

5:00 PM

City Hall
Council Chambers
101 N. College Street
Killeen, Texas 76541

SPECIAL CITY COUNCIL WORKSHOP TOWN HALL MEETING

[DS-23-086](#)

Discuss and hold a Town Hall Meeting regarding the Fiscal Year 2024 Annual Budget

Attachments: [Presentation](#)

Adjournment

I certify that the above notice of meeting was posted on the Internet and on the bulletin board at Killeen City Hall on or before 5:00 p.m. on August 11, 2023.

Laura J. Calcote, City Secretary

The public is hereby informed that notices for City of Killeen meetings will no longer distinguish between matters to be discussed in open or closed session of a meeting. This practice is in accordance with rulings by the Texas Attorney General that, under the Texas Open Meetings Act, the City Council may convene a closed session to discuss any matter listed on the agenda, without prior or further notice, if the matter is one that the Open Meetings Act allows to be discussed in a closed session.

This meeting is being conducted in accordance with the Texas Open Meetings Law [V.T.C.A., Government Code, § 551.001 et seq.]. This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for those services, please call 254-501-7717, City Secretary's Office, or TDD 1-800-734-2989.

Notice of Meetings

The Mayor and/or City Council have been invited to attend and/or participate in the following meetings/conferences/events. Although a quorum of the members of the City Council may or may not be available to attend this meeting, this notice is being posted to meet the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General's Office. No official action will be taken by Council.

• Killeen Police Department Graduation & Swearing-In Ceremony, August 25, 2023, 10:00 a.m., Killeen Conference & Civic Center

Dedicated Service -- Every Day, for Everyone!



City of Killeen

Staff Report

File Number: DS-23-086

Discuss and hold a Town Hall Meeting regarding the Fiscal Year 2024 Annual Budget

FY 2024 Proposed Budget Follow Up

August 15, 2023



CITY OF KILLEEN, TEXAS

City Council Budget Discussion Schedule

Key Dates	Date
Budget Delivery & Presentation	July 11
Special City Council Workshop (if requested by City Council)	July 18
Budget Public Hearing 1 of 1 (2, if necessary)	August 1
Set proposed tax rate by taking record vote	August 1
Town Hall	August 17
Budget Public Hearing 2 of 2 (2, if necessary)	September 5
Tax Rate Public Hearing Adoption of: <ul style="list-style-type: none"> • Budget • Ratify Tax Revenue Increase • Set Tax Rate (including I&S and M&O rates) 	September 12



Follow Up

Golf Course Expense Detail

- FY 2024 Budget – Golf Course setup as new enterprise fund
- Budget detail was provided by the contractor which included ‘General & Administrative Expense’
- General & Administrative expense was included in the Proposed Budget in the “Office Supply” account
- Additional expense detail is provided on following slide


Golf Course Expense Detail (cont'd)

- General & Administrative Expenses - \$224,679
 - Supplies
 - Cleaning \$1,800
 - Office \$3,600
 - Repair & Maintenance
 - Building Maint. & Repair \$3,000
 - Equipment Maint. & Repair \$3,000
 - Support Services
 - Utilities \$29,800
 - Internet access/VPN \$3,000
 - TV/Cable or Dish \$2,100
 - Phone/Cell \$1,200
 - Bank Fees \$3,600
 - Credit Card Fees \$35,250
 - Payroll Processing \$13,200
 - Garbage Removal \$3,600
 - Pest Control \$900
 - Security \$1,800
 - Supplies
 - Computer/Equipment \$1,500
 - Software \$1,500
 - Uniforms \$1,200
 - Postage \$600
 - Repair & Maintenance
 - IT Support \$4,200
 - Support Services
 - Education \$900
 - Training/Staff Development \$1,200
 - Management Travel \$12,000
 - Membership dues \$245
 - Designated Expenses
 - BCG Management \$95,484

Account	Description	FY 2024 Proposed Budget	Option 1	Option 2
Golf Course				
Supplies				
530-3020-424.41-10	OFFICE	224,679	9,400	-
530-3020-424.41-20	UNIFORMS & CLOTHING		8,200	-
530-3020-424.41-30	FUEL		11,658	-
530-3020-424.41-60	FOOD	6,500	6,900	-
530-3020-424.41-65	SUPPLIES	31,500	33,000	-
530-3020-424.41-70	CLEANING	-	1,800	-
	Supplies	262,679	70,958	-
Repair & Maintenance				
530-3020-424.42-06	INFRASTRUCTURE		117,615	-
530-3020-424.42-10	BUILDING		5,700	-
530-3020-424.42-33	EQUIPMENT AND MACHINERY		53,500	-
530-3020-424.42-43	COMPUTER SOFTWARE		1,500	-
530-3020-424.42-90	REPAIR AND MAINTENANCE	260,889	-	-
	Repair & Maintenance	260,889	178,315	-

Account	Description	FY 2024 Proposed Budget	Option 1	Option 2
Support Services				
530-3020-424.44-03	ELECTRICITY SERVICES		68,500	-
530-3020-424.44-04	WATER SERVICE		21,736	-
530-3020-424.44-05	TELEPHONE		2,100	-
530-3020-424.44-06	GAS SERVICE		1,500	-
530-3020-424.44-07	CABLE SERVICE		2,100	-
530-3020-424.44-08	WASTE DISPOSAL		4,944	-
530-3020-424.44-09	INTERNET SERVICE		4,236	-
530-3020-424.44-10	SHORT TERM RENTAL	135,468	136,968	-
530-3020-424.44-15	INSURANCE	30,000	30,000	-
530-3020-424.44-19	MERCHANT SERVICES		35,250	-
530-3020-424.44-22	BANK SERVICES		3,600	-
530-3020-424.44-26	PROMOTION AND ADVERTISING	11,275	11,275	-
530-3020-424.44-30	TRAINING AND TRAVEL	-	14,700	-
530-3020-424.44-75	MEMBERSHIP & SUBSCRIPTION	-	1,245	-
	Support Services	<u>176,743</u>	<u>338,154</u>	<u>-</u>

Account	Description	FY 2024 Proposed Budget	Option 1	Option 2
Professional Services				
530-3020-424.47-99	PROFESSIONAL SERVICES	-	112,884	1,557,275
	Professional Services	<u>-</u>	<u>112,884</u>	<u>1,557,275</u>
Designated Expenses				
530-3020-424.50-17	COST OF GOODS SOLD	121,555	121,555	-
530-3020-424.50-32	CONTRACT LABOR	735,409	735,409	-
	Designated Expenses	<u>856,964</u>	<u>856,964</u>	<u>-</u>
	Golf Course	<u>1,557,275</u>	<u>1,557,275</u>	<u>1,557,275</u>




FY 2024
Proposed
Budget

General Fund

Budget Changes – General Fund

Description	Revenue	Expenditure
FY 2024 Proposed Budget –	\$120,329,340	\$120,329,340
Add: Property Tax	229,529	
Reduce: Building Permit Revenue	(31,625)	
Add: Fire Department Fit for Duty Physicals (includes Cancer Screening)		225,000
Add: Legal Expenses for Requests for Attorney General Opinions (offset with interest income)		15,000
Add: Interest Income	42,096	
TOTAL	\$120,569,340	\$120,569,340




FY 2024
Proposed
Budget

Debt Service Fund

Budget Changes – Debt Service Fund

Description	Revenue	Expenditure
FY 2024 Proposed Budget –	\$16,704,355	\$17,793,386
Reduce: Property tax	(275,649)	
Add: Interest debt service for 2023 CO Issue		18,922
Reduce: Principal debt service for 2023 CO Issue		(250,000)
TOTAL	\$16,428,706	\$17,562,308




FY 2024
Proposed
Budget

Hotel Occupancy Fund

Budget Changes – Hotel Occupancy Fund

Description	Revenue	Expenditure
FY 2024 Proposed Budget –	\$3,961,641	\$4,149,737
Add: STR Inspections		30,000
Add: RV Park – Electrical Upgrades		70,000
Add: RV Park – Upgrade Water		20,000
Add: RV Park – Pave Parking Sites		50,000
Add: RV Park – Landscaping		25,000
TOTAL	\$3,961,641	\$4,344,737



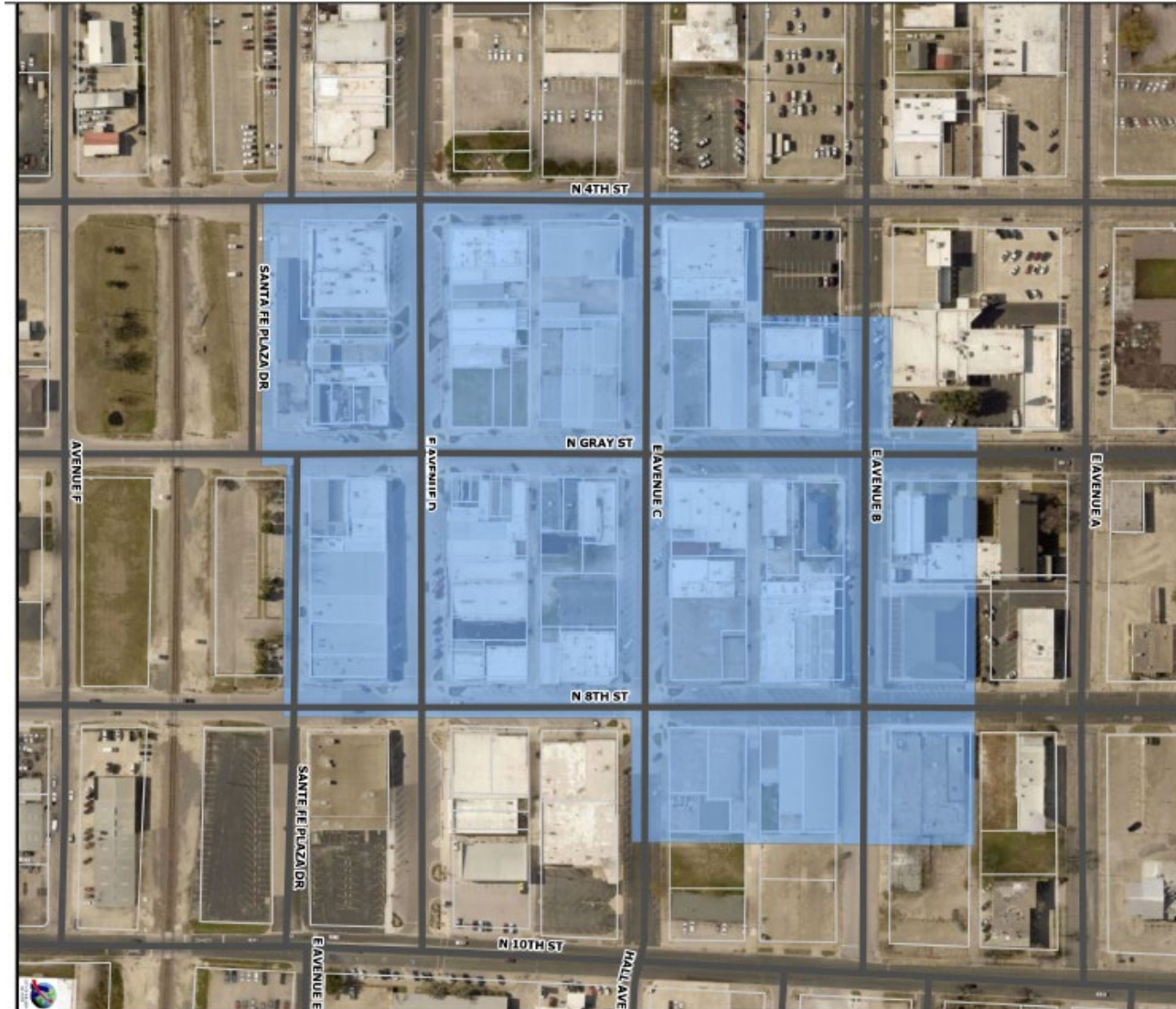
FY 2024
Proposed
Budget

TIRZ Fund

Budget Changes – TIRZ Fund

Description	Revenue	Expenditure
FY 2024 Proposed Budget –	\$1,716,224	\$2,278,000
Reduce: Property Tax	(398,667)	
Add: Streetscape design and minor landscape improvements for Bell County Annex in the Historic Overlay District (addt'l funding - \$278,000 already in the budget)		22,000
Add: Expanded Improvement Grants to include Interior & Exterior for the Historic Overlay District		100,000
TOTAL	\$1,317,557	\$2,400,000

Historic Overlay District



City of Killeen, Texas
Tax Increment Financing Zone (TIRZ) #2
Financial Forecast

Fund 235

Fiscal Year	Tax Base	Estimated Growth	City of Killeen	Bell County	Central Texas College	Interest	Estimated Annual Revenue	Estimated Annual Expenditures	Cumulative Total
2021							\$ 1,744,793		
2022	\$ 36,829,202		\$ 238,532	\$ 125,498	\$ 38,099	\$ 10,232	412,361	\$ -	\$ 2,157,154
2023	57,537,155	56.23%	365,726	185,812	56,419	61,720	669,677	(1,263,454)	1,563,377
2024	130,684,082	127.13%	811,287	380,813	125,457	31,268	1,348,825	(2,400,000)	512,202
2025	160,741,421	23.00%	997,883	507,943	154,312	5,122	1,665,260	-	2,177,462
2026	189,674,877	18.00%	1,177,502	599,373	182,088	21,775	1,980,738	-	4,158,200
2027	225,713,103	19.00%	1,401,227	713,253	216,685	41,582	2,372,747	-	6,530,947
2028	261,827,200	16.00%	1,625,423	827,374	251,354	65,309	2,769,460	-	9,300,407
2029	305,290,515	16.60%	1,895,244	964,718	293,079	93,004	3,246,045	-	12,546,452
2030	357,495,193	17.10%	2,219,330	1,129,685	343,195	125,465	3,817,675	-	16,364,127
2031	420,164,100	17.53%	2,608,379	1,327,719	403,358	163,641	4,503,097	-	20,867,224
2032	476,466,090	13.40%	2,957,901	1,505,633	457,407	208,672	5,129,613	-	25,996,837
2033	541,265,478	13.60%	3,360,176	1,710,399	519,615	259,968	5,850,158	-	31,846,996
2034	591,061,902	9.20%	3,669,312	1,867,756	567,419	318,470	6,422,957	-	38,269,953
2035	624,456,899	5.65%	3,876,628	1,973,284	599,479	382,700	6,832,091	-	45,102,043
2036	657,865,343	5.35%	4,084,028	2,078,854	631,551	451,020	7,245,453	-	52,347,496
2037	689,969,172	4.88%	4,283,329	2,180,303	662,370	523,475	7,649,477	-	59,996,973
2038	721,224,776	4.53%	4,477,363	2,279,070	692,376	599,970	8,048,779	-	68,045,752
2039	752,093,196	4.28%	4,668,995	2,376,614	722,009	680,458	8,448,076	-	76,493,828
2040	783,681,110	4.20%	4,865,092	2,476,432	752,334	764,938	8,858,796	-	85,352,624
2041	816,674,085	4.21%	5,069,913	2,580,690	784,007	853,526	9,288,136	-	94,640,760
2042	849,014,379	3.96%	5,270,681	2,682,885	815,054	946,408	9,715,028	-	104,355,788
2043	881,786,334	3.86%	5,474,130	2,786,445	846,515	1,043,558	10,150,648	-	114,506,436
2044	915,029,678	3.77%	5,680,504	2,891,494	878,428	1,145,064	10,595,490	-	125,101,926
2045	948,611,268	3.67%	5,888,979	2,997,612	910,667	1,251,019	11,048,277	-	136,150,203
2046	982,476,690	3.57%	6,099,215	3,104,626	943,178	1,361,502	11,508,521	-	147,658,724
2047	1,016,568,631	3.47%	6,310,858	3,212,357	975,906	1,476,587	11,975,708	-	159,634,433
2048	1,050,826,994	3.37%	6,523,534	3,320,613	1,008,794	1,596,344	12,449,285	-	172,083,718
							<u>\$ 175,747,172</u>	<u>\$ (3,663,454)</u>	

¹ - Based on certified value provided by Tax Appraisal District of Bell County as of 7/21/2023

² - Based on proposed tax rate for FY 2024

Alternatives

- Do not provide motion of direction
- Motion of direction to amend proposed changes
- Motion of direction for proposed changes

Recommendation

- Motion of direction for proposed changes