

CITY COUNCIL MEMORANDUM

AGENDA ITEM

PROFESSIONAL SERVICES CONTRACT FOR AN AIRPORT MASTER PLAN

ORIGINATING DEPARTMENT

Aviation

BACKGROUND INFORMATION

On June 23, 2015, following competitive RFQ process, the City Council approved the selection of Garver, LLC to perform architectural, planning, and engineering services for a period of up to five years for the Killeen-Fort Hood Regional Airport (KFHRA). On September 22, 2015, the City Council approved acceptance of an Airport Improvement Program (AIP) grant from the Federal Aviation Administration (FAA) in the amount of \$900,000.00 for the development of an airport master plan for KFHRA.

DISCUSSION/CONCLUSION

In 2002, during the construction of KFHRA, an airport master plan (AMP) study was conducted to evaluate the future needs of both the former Killeen Municipal Airport and the future Killeen-Fort Hood Regional Airport. Since the KFHRA was not in operation and construction had only just begun, this portion of the master plan was based solely on the airport design, consultant forecasts, and various operational and financial assumptions. Now that the airport has eleven (11) years of operational experience, it is necessary for a standalone AMP that will guide the airport's short-, medium- and long-term development plans to meet future airport aviation and financial demand.

To that end, staff has negotiated a professional services contract with Garver, LLC, in the amount of \$993,540.00 to perform the professional services associated with the development of an AMP for the KFHRA.

FISCAL IMPACT

This contract is funded with an FAA AIP grant at 90% of the total cost. The remaining 10% match requirement is funded with the Aviation Capital Improvement Fund RGAAF Project Expenditure account. Staff has initiated a new Passenger Facility Charge (PFC) application that will include this project to provide for the reimbursement of the accounts used to meet the 10% match requirement. Funding in the amount of \$993,540.00 is available in account numbers 525-0515-521.98-25 Airport Master Plan and 331-3490-800.57-80 RGAAF Project.

RECOMMENDATION

City Council authorize the City Manager to execute a professional services contract with Garver, LLC, in the amount of \$993,540.00 and that it expressly authorize the City Manager to execute any and all change orders or supplemental agreements within the amounts set by state and local law.