



STAFF REPORT

DATE: December 11, 2018

TO: Ronald L. Olson, City Manager

FROM: Kathy Davis, City Attorney

SUBJECT: Boards and Commissions – Heritage Preservation Board and Killeen Volunteers, Incorporated

BACKGROUND AND FINDINGS:

The City of Killeen makes annual appointments to boards, commissions, and committees in September of each year and throughout the year as vacancies occur. The City Council made annual appointments to various Boards & Commissions at its September 11, 2018 regular meeting and filled several vacancies at its November 13, 2018 meeting. Since then, two vacancies have occurred on two separate boards.

Ms. Holly Teel submitted her resignation from the Heritage Preservation Board on October 27, 2018 creating a vacancy for an unexpired term. The City Secretary's office has received applications from citizens expressing an interest to serve on the board.

Heritage Preservation Board (All Council)

Current Member	Status	New Member	Comments
Holly Teel (unexpired 2016-19)	Resigned	Jordan Smith	Citizen Rep

Staff from Volunteer Services has notified the City Secretary's office that Olivia Winder is no longer the Chair for the Youth Advisory Commission and that Ms. Madelynn Spear has been elected by her peers on the Youth Commission to serve as the Chair. Therefore, the Youth Commission representative position on Killeen Volunteers will need to be filled with Ms. Spear as necessary. Also, on December 3, 2018, Mr. Terry Mustapher, Celebrate Killeen Chair submitted his resignation from the committee leaving the Celebrate Killeen representative position on Killeen Volunteers vacant. Until a new chair is appointed by the Celebrate Killeen board members, Ms. Angenet Wilkerson, Celebrate Killeen Co-Chair is prepared to be the Celebrate Killeen representative on Killeen Volunteers, Inc.

Killeen Volunteers, Inc. (Sub-Comm: J. Kilpatrick, D. Nash-King)

Current Member	Status	New Member	Comments
Olivia Winder	No longer Chair for YAC	Madelynn Spear	YAC Rep
Terry Mustapher	Resigned	Angenet Wilkerson	Celebrate Killeen Representative

THE ALTERNATIVES CONSIDERED:

The City Council may choose to approve the above listed appointments and complete the Boards.

The City Council may choose not to approve the above listed appointments, which would cause continued vacancies on the Boards.

CONFORMITY TO CITY POLICY:

Making these appointments conforms to relevant city ordinances and policies.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

There is no current or future expenditure with these appointments.

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

It is recommended that the City Council appoint new member individuals to fill the vacancies on the Heritage Preservation Board and Killeen Volunteers, Incorporated.

DEPARTMENTAL CLEARANCES:

City Attorney

ATTACHED SUPPORTING DOCUMENTS:

N/A