

INTEROFFICE MEMORANDUM

To: Glenn Morrison, City Manager
CC: Kathy Davis, City Attorney; Dennis Baldwin, Chief of Police; Jonathan Locke, Finance Director
From: Dianna Barker, City Secretary
Date: July 14, 2015
Subject: Taxicab Franchise Application – Luxury Cab Company

Attached is the application for a taxicab franchise renewal submitted by Luxury Cab Company. The company has provided all the required documentation for renewal and has paid the \$300.00 application fee. The application has been reviewed by the Police Department and the Aviation Department and no negative comments have been received.

Section 121 of the city charter states: . . . ordinances shall not be passed finally until its third and final reading shall be at three separate regular meetings of the City Council of the City of Killeen, the last of which shall take place not less than thirty days from the first. No ordinance granting a franchise shall pass any reading except by a vote of the City Council, and such ordinance shall not take effect until sixty days after its adoption on its third and final reading.

Upon your review and approval, I will place this item on the City Council agenda for three readings.

Approved
D. Barker

- ✓ 9. Attach copies of the appropriate following documents to verify that each vehicle proposed to be operated by the applicant is owned, leased or under contract by the applicant:
 - a. certificate of title
 - b. lease/rental contract, or
 - c. other contract as appropriate.
10. Color scheme of vehicles: Blue w/silver logos
- ✓ 10a. Attach color photographs of the front, rear, and both sides of a vehicle painted in the proposed color scheme including any logos or distinguishing markings.
- ✓ 11. Attach a description of the two-way communication system proposed to be used by the applicant.
- ✓ 12. Attach a description of the taximeter proposed to be used by the applicant.
- ✓ 13. Attach proof of insurance satisfying the requirements of Section 29-33(B) of the Killeen City Code.
- ✓ 14. Attach a current financial statement satisfying the requirements of Section 29-302(C)(1) of the Killeen City Code.
- ✓ 15. Attach a description of any past ground transportation service experience operated by the applicant.
- ✓ 16. Attach a description of any revocation or suspension of a taxicab business and/or other ground transportation service operated by the applicant.
- ✓ 17. Attach a description of the proposed taxicab operation.
- ✓ 18. Attach a detailed statement providing evidence demonstrating the public necessity and convenience for the proposed taxicab franchise.
- ✓ 19. Attach a statement describing the effect of the proposed taxicab service on existing taxicab services.
- ✓ 20. Attach a statement that the applicant(s) are not in default or arrears in any amount or way with or to the City of Killeen or any activity associated with the City of Killeen.
- ✓ 21. As applicable, attach a list of any outstanding judgments related to ground transportation service against the applicant or a person described in #2 of this application, or an affidavit that there are no outstanding judgments that arise out of circumstances related to ground transportation service against the applicant or a person described in #2 of this application.
- ✓ 22. A \$300.00 non-refundable operating authority application fee must be submitted with the application.

I, Shandra James, applicant, do swear or affirm that all of the information included within this application is accurate, and I understand that any omitted information or information found to be inaccurate will result in the denial of this application for a taxicab franchise operating authority or the revocation of operating authority that is granted based on information provided in this application. I also swear or affirm that I have read and understand Chapter 29 of the Killeen City Code relating to Transportation, agree to provide citywide taxicab service in Killeen 7 days a week and 24 hours a day, and agree to comply with the terms as written and as may be amended.

Shandra James
Signature of Applicant

President
Title

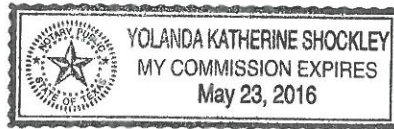
7-8-15
Date

THE STATE OF TEXAS
COUNTY OF BELL

BEFORE ME, the undersigned authority, on this day appeared Sandra James
known to me to be the person whose name is signed to the foregoing application and duly sworn by me
states under oath that he has read the said application and that all of the facts therein set forth are true and
correct.

Sworn to before me, this, the 8 day of July, 2015.

Yolanda K Shockley
Notary Public in and for Bell County, TX



City of Killeen Franchise Application

11. AT&T Mobile phone Rugby 4 equipped with a PTT (Push to talk) 2 way radio feature. See attached...

12. Centrodyne 610 standard taxi meters. See attached...

15. Experience

Experience with ground transportation includes managing Luxury Cab Co Inc and dispatching for a total of three and a half years.

16. Suspensions or Revocations

No revocations or suspensions of a taxicab business have ever been associated with Luxury Cab Co or Sandra James in any way.

17. Description of Proposed Operation

Luxury Cab Co intends to continue to serve the Greater Killeen and Fort Hood area. We offer the lowest rates of all our competitors in this area with only a \$2.75 charge per mile. With a renewed fleet of vehicles we intend to offer reliable, safe and consistent transportation services to everyone who may need public transportation in this area.

18. Public Necessity and Convenience

We provide our transportation services to over 80,000 local customers a year our community depends on our services to necessities of their everyday lives. We are proud to serve our local military base as well offering 10% off to the brave soldiers within our community.

19. Proposed Taxicab Services Effect on Existing Taxicab Services

We intend to continue to serve our community at a competitive rate keeping the cost of taxicabs as low as possible. Between ourselves and our competitors we serve the entire Killeen area for all their public transportation needs.



KILLEEN POLICE DEPARTMENT

3304 Community Boulevard
Killeen, Texas 76542



June 25, 2015

To Whom It May Concern:

A search, by name, date of birth and social security number has been made of the records of the Killeen Police Department for arrests against, JAMES, SANDRA MAE. The result of the search shows no identifiable arrest record JAMES, SANDRA MAE. However, this does not preclude the possible existence of arrest records from another criminal justice agency.

D. Larry
Police Clerk
Staff Services Division



USER: KGrimme (1155082,1190140) SERVER: DPSWEB7 DATE:6/20/2015 3:10:10 AM LANG:ENGLISH (UNITED STATES)



Search #12995167

Search Criteria

- Searched for 'JAMES,SANDRA [1947-10-6]'
- Searched on 6/20/2015

No Matching Records

There are no records matching your search criteria as of the date and time of this specific search. This includes the Criminal History File, Sex Offender Registration and Name Based Files.

A search of the Texas Conviction Database will not provide a definitive match or no-match. Results may or may not be related to the individual that has been searched. Further review of these records is necessary to determine if a possible match exists. The only way a positive match can be obtained is through the submission of fingerprints.

[How To Search The Criminal History Database](#)

Luxury Cab Co.

4217 E. Veterans Memorial Blvd Killeen, TX 76543

TO WHOM IT MAY CONCERN:

I, Sandra James, 492-52-6497, have no current outstanding debt to the City of Killeen.

If you have any questions, please contact me at your convenience.


Sandra James
254-291-3762



Office of the Secretary of State

**CERTIFICATE OF FILING
OF**

LUXURY CAB CO INC
File Number: 801372711

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic For-Profit Corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

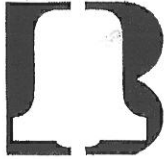
Dated: 01/20/2011

Effective: 01/20/2011



A handwritten signature in cursive script, appearing to read "Hope Andrade".

Hope Andrade
Secretary of State



Assumed Name Records

2009001119

Certificate of Ownership for Unincorporated Business or Profession

Name in which business will be conducted: LUXURY CAB COMPANY

Business address: 4311 JANELLE DR

KILLEEN, TX 76549

This business will be conducted as: Sole Proprietor

Period during which assumed name will be used: 10 YEARS

I/WE, the undersigned am/are the owner(s) of the above business and my/our name and address given is/are true and correct, and there is/are no other ownership(s) in said business other than those listed below.

KEVIN M GRIMME
4311 JANELLE DR, KILLEEN, TX 76549

Number of owners included 1
No others follow.

**CERTIFIED COPY
DOCUMENT ATTACHED IS A TRUE AND
CORRECT COPY OF THE ORIGINAL ON FILE**

FILED FOR RECORD

MAY 20 2009

MAY 20 2009



Shelley Coston
CO. CLERK, BELL CO., TX

SHELLEY COSTON
CO. CLK. BELL CO. TX

State of Texas
County of Bell

BEFORE ME, the Undersigned Authority, on this day personally appeared the above named individual(s) known to me to be the person(s) whose name(s) is/are subscribed to the forgoing instrument and acknowledged to me that he/she/they are the owner(s) of the above named business and that he/she/they signed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office on May 20th, 2009

Shelley Coston
Bell County Clerk, Bell County, Texas

Deputy:
LYNN HASTY

FINANCIAL STATEMENTS
FOR THE PERIOD ENDED DECEMBER 31, 2014
LUXURY CAB COMPANY, INC.
4217 E. VETERANS MEMORIAL BLVD
KILLEEN, TX 76543



LOTT, VERNON & COMPANY, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

911 S. MAIN STREET
POST OFFICE BOX 488
COPPERAS COVE, TEXAS 76522

254/547/2171
800/460/2177
FAX 254/547/2286

KILLEEN • COPPERAS COVE • TEMPLE

*Member of
American Institute & Texas Society of
Certified Public Accountants*

ACCOUNTANT'S COMPILATION REPORT

To Management
Luxury Cab Company, Inc.
Killeen, Texas

We have compiled the accompanying statement of assets, liabilities, and equity—income tax basis of Luxury Cab Company, Inc. (an S corporation) as of June 30, 2014, and the related statement of revenues and expenses —income tax basis for the year then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the income tax basis of accounting.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the income tax basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit all of the disclosures ordinarily included in financial statements prepared in accordance with the income tax basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's assets, liabilities, equity, revenues, and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Luxury Cab Company, Inc.

Lott, Vernon & Company, P.C.

June 19, 2015

Luxury Cab Company, Inc.
Balance Sheet - Income Tax Basis

December 31, 2014

ASSETS

Current Assets	
Checking/Savings	
Compass	\$ 2,522
Total Checking/Savings	2,522
Total Current Assets	2,522
Fixed Assets	
Office Equipment	4,381
Vehicles	60,966
Accumulated Depreciation	(45,813)
Total Fixed Assets	19,534
TOTAL ASSETS	\$ 22,056

LIABILITIES & EQUITY

Liabilities	
Other Current Liabilities	
Compass LOC #3078	1,029
Payroll Liabilities	2,875
Total Other Current Liabilities	3,904
Total Current Liabilities	3,904
Long Term Liabilities	
<i>Cab 2.</i> - NP Galante	7,674
Loans from Shareholders	5,382
Total Long Term Liabilities	13,056
Total Liabilities	16,960
Equity	
Capital Stock	1,000
Additional Paid in Capital	24,918
Retained Earnings	(6,477)
Net Income	(14,345)
Total Equity	5,096
TOTAL LIABILITIES & EQUITY	\$ 22,056

Luxury Cab Company, Inc.
Statement of Revenues and Expenses - Income Tax Basis
For the Twelve Months Ended December 31, 2014

Revenues	
Sales	\$ 675,880
Return and Allowances	(10)
Total Revenues	<u>675,870</u>
Cost of Goods Sold	
Cost of Goods Sold-Labor	178,690
Cost of Goods Sold-Contract Labor	324,111
Total COGS	<u>502,801</u>
Gross Profit	173,069
Expenses	
Advertising	2,955
Bank and Credit Card Charges	10,100
Building Supplies	3,070
Depreciation Expense	7,446
Fuel	4,952
Insurance Expense	51,699
Interest Expense	2,071
Maintenance	2,502
Management Fee	854
Meals and Entertainment	103
Office Supplies	3,215
Parts	29,216
Professional Fees	805
Rent	28,400
Repairs	2,236
Taxes and Licences	2,636
Tollway	825
Towing	810
Utilities and Telephone	33,209
Total Expenses	<u>187,103</u>
Net Income	<u>\$ (14,034)</u>

Dianna Barker

From: Dennis Baldwin
Sent: Tuesday, July 14, 2015 6:36 AM
To: Dianna Barker
Subject: Fwd: Luxury Cab franchise
Attachments: ATT00001.htm

We're fine with the renewal.

Sent from my iPhone

Begin forwarded message:

From: "Scott Dickson" <SDickson@killeentexas.gov>
To: "Dennis Baldwin" <DBaldwin@killeentexas.gov>
Subject: RE: Luxury Cab franchise

Chief,

I have reviewed the attached City Operating Permit Application(s). It does not appear that the City should prohibit the activity described on the Permit Application.

Scott D

Mr. Scott Dickson
Intelligence Manager
Killeen, Texas Police Department
254.501.8917
sdickson@killeentexas.gov

From: Dennis Baldwin
Sent: Monday, July 13, 2015 2:28 PM
To: Scott Dickson
Subject: FW: Luxury Cab franchise

From: Dianna Barker
Sent: Monday, July 13, 2015 12:30 PM
To: Dennis Baldwin; Lee Caufield; Matt Van Valkenburgh
Subject: Luxury Cab franchise

Good afternoon,

Luxury Cab has made application to renew their taxi franchise with the city. Attached is their information. Please reply with comments on whether you agree or disagree with renewing their franchise.

Thanks, Dianna

Dianna Barker

From: Matt Van Valkenburgh
Sent: Tuesday, July 14, 2015 6:31 AM
To: Dianna Barker; Dennis Baldwin; Lee Caufield
Subject: RE: Luxury Cab franchise

Airports agree

Matthew Van Valkenburgh, A.A.E.
Executive Director of Aviation
Killeen - Fort Hood Regional Airport
254.501.8701
mvanvalkenburgh@killeentexas.gov

From: Dianna Barker
Sent: Monday, July 13, 2015 12:30 PM
To: Dennis Baldwin; Lee Caufield; Matt Van Valkenburgh
Subject: Luxury Cab franchise

Good afternoon,

Luxury Cab has made application to renew their taxi franchise with the city. Attached is their information. Please reply with comments on whether you agree or disagree with renewing their franchise.

Thanks, Dianna