

Matthew Patrick Grady, CPA
1713 Mill Springs Common, #109
Livermore, California 94550

General Information:

Education:

San Jose State University, San Jose, CA – B.S. Accounting

Certifications:

California Certified Public Accountant: License No. #82817, issued March 2002

Certified Forensic Accountant: No. 120115761, issued July 2013

Employment Record:

Berkeley City Auditor/Performance Audit Division
2180 Milvia Street, 3rd Floor, Berkeley, CA 94704
Supervisor: Claudette Biemeret (510) 981-6750

Title: **Senior Auditor** (May 2015 – Present)

Duties:

- Conduct and manage performance audits of programs and activities in the city departments, in accordance with U.S. Comptroller General Government Auditing Standards (Yellow Book).
- Provide training and assistance to junior auditors.
- Assist City Auditor in development of the annual audit work plan, training materials, and other projects.

Accomplishments:

- Contributed significantly to office's productivity by writing reports for three audits that were in progress when I came on onboard in May 2015.
- Conducted and managed audit of [Berkeley's General Fund Reserve](#), which was well received and will be submitted for the Knighton Award competition for 2016.

Clark County Auditor's Office/Audit Services Group
1300 Franklin Street, 5th Floor, Vancouver, WA 98666
Supervisor: Mark Gassaway (360) 396-2310, Ext 4960

Title: **Audit Manager** (January 2014 – April 2015)

Duties:

- Supervise audit staff in planning and execution of performance audits of County programs and activities, in accordance with the Yellow Book.
- Review/Edit audit reports.
- Conduct annual performance evaluations on audit staff.
- Perform risk assessment of county operations for biennial audit work plan.

Accomplishments:

- [ALGA 2014 Knighton Award for Exemplary Audit for Small Audit Shop](#)
- [ALGA 2015 Knighton Award for Exemplary Audit for Small Audit Shop](#)¹

¹ Managed audit through the fieldwork phase before accepting position with Berkeley City Auditor.

American Samoa Government/Treasury Dept, Finance Division
Executive Office Bldg., Pago Pago, American Samoa 96799
Supervisor: Ueli Tanumapeia, Treasurer (684) 633-4155

Title: **Comptroller** (March 2011 – January 2014)

Duties:

- Oversight over day-to-day financial management of approximately \$150 million in federal grants from multiple federal agencies for multiple local departments.
- Review, analyze and respond to reports issued by Territorial Audit Office, Federal audit groups, including Offices of the Inspector General.
- Develop policies and procedures over grants management to strengthen internal controls over the expenditure, tracking and reporting of grant expenditures.

Accomplishments:

- Worked with Deputy Director, Criminal Justice Planning Agency (CJPA) and U.S. Department of Justice to remove CJPA grant program from high-risk status.
- Worked with external CPA's to resolve disclaimer issues for American Samoa's FY 2013 Single Audit.

Department of Justice/Office of the Inspector General, Audit
90 7th Street, Suite 3-100
Immediate Supervisor: David Gaschke (415) 436-9627

Title: **Assistant Regional Audit Manager** (January 2001 – January 2011)

Duties:

- Immediate supervisor to 6-8 audit staff, ranging from entry level clerical staff to senior staff auditors.
- Supervise national and regional scope performance audits of the Departmental components including, the Federal Bureau of Investigations, the United States Marshals Service, the Office of Justice Programs, the Bureau of Prisons, and the Drug Enforcement Agency, in accordance with the Yellow Book.
- Review working papers and manage audit in TeamMate audit software environment.
- Review, edit, and issue audit reports.
- Develop individual training plans for audit staff.

Awards/Accomplishments:

- Identified \$7 million in questioned costs for medical payments in excess of allowable rates in review of the USMS) Prisoner Medical Care Program.
- Identified violations in Federal Acquisition Regulation in the USMS' procurement process that resulted in the awarding of multi-million dollar security guard contracts to a vendor with a history of both criminal and civil fraud convictions.
- Identified \$3.6 million in overpayments to the Government of Guam in a review of Interagency Agreement with the Government of Guam for bed space for federal prisoners.