



LIBRARY SECURITY GUARD SERVICE

RS-24-033

February 27, 2024

Background

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- ❑ The Killeen Library has used security guard services at Main Library to deal with vandalism, aggressive behavior, and misconduct since March 2019.
- ❑ KPD endorsed use of a guard service to reduce the number of calls for assistance from Main Library.
- ❑ Ten companies submitted bids in response to a request for proposals issued in November 2023.
- ❑ Proposals were ranked on experience and qualifications (50 points), reference (25 points), and cost of services (25 points).

Vendor Comparison

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Bidder	Total Score
Security Reconnaissance Team Inc.	95.2
Arber Inc.	91.6
Triumph Protection Group	69.2
Universal Security Guard Association, Inc.	66
American Paratus Security Agency	64.4
Texas Crime Prevention & Investigation	57.6
OPS Inc. Security Services	46.8
NTS Senior Services	38.2
Burton Limited LLC	19.4
Spears Safeguard LLC	10.2

Summary

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- ❑ Security Reconnaissance Team Inc. received the highest overall score.
- ❑ The agreement allows for two (2) one-year renewals.
- ❑ The City has the right to terminate the agreement upon thirty (30) day's notice.
- ❑ A commissioned, uniformed guard will patrol the Main Library during all hours when staff or the public are present.

Conformity & Financial Impact

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- ❑ Conforms to City of Killeen purchasing policy
- ❑ Recurring expense
- ❑ Current year expenditure estimated at \$57,645.
- ❑ Future year expenditures based on annual appropriation, estimated at \$99,855 for FY2025 and \$102,615 for FY 2026.

Recommendation

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Recommend City Council authorize the contract with Security Reconnaissance Team Inc. to provide security services for the Main Library.