

**City of Killeen**  
Regular City Council Meeting  
Killeen City Hall  
July 25, 2017 at 5:00 p.m.

Presiding: Mayor Jose L. Segarra

Attending: Mayor Pro-Tem Jim Kilpatrick, Councilmembers Debbie Nash-King, Juan Rivera, Shirley Fleming, Gregory Johnson, Jonathan Okray, and Steve Harris

Also attending were City Manager Ronald L. Olson, Deputy City Attorney Traci Briggs, City Secretary Dianna Barker, and Sergeant-at-Arms Cole.

Mayor Pro-Tem Kilpatrick gave the invocation, and Councilmember Okray led everyone in the Pledge of Allegiance.

**Approval of Agenda**

*Motion was made by Mayor Pro-Tem Kilpatrick to approve the agenda as written. Motion seconded by Councilmember Rivera. The motion carried unanimously.*

**Minutes**

*Motion was made by Councilmember Okray to approve the minutes of the July 11th Regular City Council Meeting. Motion was seconded by Councilmember Fleming. Motion carried unanimously.*

**Resolutions**

**RS-17-067** Consider a memorandum/resolution to authorize the award of a professional services agreement with Valley View Consulting, LLC to provide investment advisory services.

**Staff comments:** Jonathan Locke

The City advertised a Request for Qualifications in which the City sought responses from qualified firms to provide investment advisory services. The City received two responses. A committee consisting of Jonathan Locke, Executive Director of Finance; Karen Evans, Assistant Executive Director of Finance; and Judith Tangalin, Accountant, evaluated both responses and chose Valley View Consulting as the most qualified responder. Staff recommends that the City Council authorize the award of a professional services agreement with Valley View Consulting, LLC to provide investment advisory services.

*Motion was made by Councilmember Fleming to approve RS-17-067. Motion was seconded by Councilmember Nash-King. Motion carried unanimously.*

**RS-17-068** Consider a memorandum/resolution approving the Interlocal Agreement for the KISD Fire Academy.

**Staff comments:** Brian Brank

The Killeen Fire Department offers KISD students the opportunity to attend the Killeen Fire Academy. This program allows students from KISD who pass the Fire and EMT-B courses at the end of their senior year to test for a structural fire certification from the Texas Commission on Fire Protection (TCFP) and an EMT-B certification from the Texas Department of State Health Services (TDSHS) and enables candidacy for a future job pool.

KISD will pay a minimum of \$61,100 per year for both classes to include Emergency Medical Technician class. Staff recommends that the City Council approve the Interlocal Agreement for the KISD Fire Academy and authorize the City Manager, or his designee, to execute the Agreement.

*Motion was made by Councilmember Rivera to approve RS-17-068. Motion was seconded by Councilmember Fleming. Motion carried unanimously.*

**RS-17-069** Consider a memorandum/resolution denying an application to change rates submitted by Oncor Electric Delivery Company LLC.

**Staff comments:** Traci Briggs

Oncor Electric Delivery Company LLC (“Oncor”) filed an application to change rates. The Steering Committee engaged the services of three consultants to review the requested rates. They identified numerous unreasonable expenses and have proposed significant reductions to the request. No settlement has been reached. The Steering Committee now recommends denying the rate change to prevent the increased rates from becoming effective on August 19, 2017.

*Motion was made by Councilmember Okray to approve RS-17-069. Motion was seconded by Councilmember Harris. Motion carried unanimously.*

**RS-17-070** Consider a memorandum/resolution approving a lease agreement with O’Rourke Enterprises LLC d/b/a Freedom Air Helicopters at Skylark Field.

**Staff comments:** Matt Van Valkenburgh

Staff has negotiated a lease agreement with O’Rourke Enterprises LLC, d/b/a Freedom Air Helicopters, to lease 6400 square feet of hangar space at Skylark Field. The term of the lease agreement is for three (3) years beginning August 1, 2017, and ending July 30, 2020. Staff recommends City Council approve the lease agreement with O’Rourke Enterprises LLC, d/b/a Freedom Air Helicopters for a three (3)- year period beginning on August 1, 2017, and authorize the City Manager to execute same. Additionally, authorize the City Manager to execute all addendums and lease actions to the agreement, including termination, to the extent allowed by the City Charter and the laws of the state of Texas.

*Motion was made by Councilmember Rivera to approve RS-17-070. Motion was seconded by Councilmember Fleming. Motion carried unanimously.*

**RS-17-071** Consider a memorandum/resolution authorizing the award of a professional services agreement with the Wallace Group to design the Septic Tank Elimination Program (STEP) Phase X Project.

**Staff comments:** David Olson

Phase 10 will bring City sanitary sewer to 101 homes in the Tucker Subdivision (Clear Creek Rentals) which is located at 6000 South Clear Creek Road. Staff recommends that the City Council authorize the City Manager to enter into an agreement with The Wallace Group for a professional services agreement for the design and contract administration of the STEP Phase X Project in the amount of \$118,340.00, and that the City Manager is expressly authorized to execute any and all changes within the amounts set by state and local law.

*Motion was made by Councilmember Nash-King to approve RS-17-071. Motion was seconded by Mayor Pro-Tem Kilpatrick. Motion carried unanimously.*

**RS-17-072** Consider a memorandum/resolution authorizing the award of a construction contract with Insituform Technologies, LLC to rehabilitate 5,130 feet of wastewater main.

**Staff comments:** David Olson

Pipeline Analysis, who completed Phase 3 of the wastewater main Sanitary Sewer Evaluation Survey (SSES), recommends the rehabilitation of 7,022 feet of wastewater main through a process called pipe-bursting. City staff is in the process of pipe-bursting 1,892 feet, but the remaining 5,130 feet of required pipe-bursting requires specialized experience. Staff recommends that the City Council authorize the City Manager to enter into an agreement with Insituform Technologies, LLC for a construction contract to rehabilitate 5,130 feet of wastewater main for the amount of \$655,575.00, and that the City Manager is expressly authorized to execute any and all changes within the amounts set by state and local law.

*Motion was made by Councilmember Nash-King to approve RS-17-072. Motion was seconded by Councilmember Rivera. Motion carried 5 to 2 with Councilmember Johnson and Councilmember Harris opposing.*

**RS-17-073** Consider a memorandum/resolution authorizing the award of a professional services agreement with Freese and Nichols, Inc. to develop the 2017 Water and Wastewater Master Plan.

**Staff comments:** David Olson

Staff met with Chang, Patel, and Yerby (CP&Y) and Freese and Nichols, Inc. to discuss what each engineering firm could bring to the development of this new master plan. Staff found that FNI offers more technical analysis in areas needed in this new master plan. Staff recommends that the City Council authorize the City Manager to enter into an agreement with Freese and Nichols, Inc. for a professional services agreement to develop the 2017 Water and Wastewater Master Plan in the amount of \$338,400.00, and that the City Manager is expressly authorized to execute any and all changes within the amounts set by state and local law.

*Motion was made by Councilmember Rivera to approve RS-17-073. Motion was seconded by Councilmember Fleming. Motion carried 5 to 2 with Councilmember Johnson and Councilmember Harris opposing.*

### **Public Hearings**

**PH-17-035** HOLD a public hearing and consider an ordinance adopting the 2017-2018 Annual Action Plan describing use of funds and authorizing application for and allocation of Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) program funds. (1st of 2 Public Hearings)

The City Secretary read the caption of the ordinance.

**AN ORDINANCE AUTHORIZING SUBMITTAL OF THE 2017-18 ANNUAL ACTION**

**PLAN DESCRIBING THE USE OF FUNDS AND AUTHORIZING THE APPLICATION FOR AND ALLOCATION OF \$868,553.00 IN FY 2017-18 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND THE USE OF PRIOR YEAR PROGRAM INCOME AND PRIOR YEARS PROGRAM INCOME FUNDS FOR A TOTAL EXPENDITURE OF \$889,739.10 OF CDBG FUNDS; AND THE APPLICATION FOR AND ALLOCATION OF \$297,536.00 IN HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM FUNDS AND THE USE OF PRIOR YEAR PROGRAM INCOME AND PRIOR YEAR RECAPTURED FUNDS FOR A TOTAL EXPENDITURE OF \$381,657.06 OF HOME FUNDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**Staff comments:** Leslie Hinkle

The City of Killeen will receive funding from the U.S. Department of Housing and Urban Development (HUD) for FY2017-2018. Two community planning meetings were held February 9 and 22, 2017, resulting in identification and prioritization of housing and community needs. Applications requesting funding to address those community priorities were received with presentations made to the Community Development Advisory Committee (CDAC) on May 3, 2017. Staff recommends opening a 14-day comment period to receive citizen comments and participation on the application and then approval of CDBG and HOME programs as listed in the proposed 2017-2018 Annual Action Plan developed based on citizen comment and revisions, as appropriate, at the second public hearing on August 8, 2017. Ralph Cossey read the recommendation for grant awards to various organizations.

Mayor Segarra opened the public hearing.

Maureen Jouette, PO Box 763, Killeen - handed out presentation to council and briefly went over funds and services In the Zone provides.

Marlene DiLillo, 718 N. 2<sup>nd</sup> St. - Representative for Greater Killeen Free Clinic. Ms. DiLillo thanked Killeen for CDBG funds assistance and briefly explained services this organization provides.

With no one else appearing, the public hearing was closed.

### **Adjournment**

With no further business, upon motion being made by Councilmember Okray, seconded by Councilmember Rivera, and unanimously approved, the meeting was adjourned at 6:00 p.m.