



HVAC MAINTENANCE & REPAIR

RS-22-163

November 8, 2022

Background

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- ❑ The City maintains 400 heating ventilation and air conditioning (HVAC) units
- ❑ Building Services uses HVAC vendors to assist with maintenance and repair of units with a budget of \$265,749
- ❑ The Brandt Companies, LLC is frequently used for maintenance and repair of large complex units at the Police Department and other City facilities
 - ▣ The Police Department has a two-year agreement with The Brandt Companies, LLC for annual maintenance and inspection

Background continued

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- ❑ Building Services estimates \$100,000 in HVAC maintenance and repairs in FY23
 - ▣ Estimated expenses include \$19,164.73 for the maintenance and inspection agreement for the Police Department Buildings
- ❑ Pricing available through BuyBoard purchasing cooperative

Alternatives

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- ❑ Do not approve the maintenance and repair of HVAC equipment by The Brandt Companies, LLC
- ❑ Approve the maintenance and repair of HVAC equipment by The Brandt Companies, LLC in an amount not to exceed \$100,000

Recommendation

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City Council authorize the maintenance and repair of HVAC equipment by The Brandt Companies, LLC in an amount not to exceed \$100,000 in fiscal year 2023